



Lr.No.:VJIT/Pri.Off./FC-11/2025-26

Date: 19<sup>th</sup> January, 2026

**Sub: 11<sup>th</sup> Finance Committee Meeting of the College on 20-01-2026 – Reg.**

Dear Sir/ Madam,

All the Finance Committee members are requested to make it convenient to attend the 11<sup>th</sup> Finance Committee Meeting scheduled to be held on 20-01-2026 at 3:30 PM in the Principal's Chamber.

The agenda for the meeting is as mentioned below.

**Agenda for the 11<sup>th</sup> Finance Committee Meeting**

1. Confirmation of the review of action taken on minutes of the 10<sup>th</sup> Finance Committee Meeting held in December 2024.
2. Approval of the Statement of Accounts along with the Audit Report for the Financial Year 2024-2025.
3. Consideration and approval of the budget proposal for the academic year 2025-26.
4. Approval of Seed Money / Research Grants to faculty members towards research, consultancy, patents, and innovation activities for the academic year 2025-2026.
5. Approval of revised Research Policies.
6. Ratification of the revised Semester End Examination (SEE) fee from ₹1,450 to ₹1,850 with effect from AY 2025-2026, due to escalation in examination-related operational and statutory expenses.
7. Fixation of Fee for Computer-Based Test (CBT).
8. Any other item with the permission of the Chair.

All the members are requested to kindly attend the meeting as per the schedule.

Thanking you.

  
**PRINCIPAL**



### College Finance Committee (CFC) Meeting

The meeting of 11<sup>th</sup> College Finance Committee (CFC) is held on 20<sup>th</sup> January 2026 at 3:30 PM to discuss certain important finance related issues of the college. The following members were present.

S.No	Name of the member	Position in the FC	Signature
1	Dr. A. Srujana	Chairman	
2	Mrs. S. Neelima	BOG Nominee	
3	Dr. Mr. M. Surender	Finance Officer, JNTUH	
4	Prof. N. Srinivasa Rao	Member	
5	Dr. A. Padmaja	Member	
6	Mrs. G. Srilatha	Member	
7	Mr. R. Venkata Chalam	Member, Convener	



## **Minutes of the 11<sup>th</sup> Finance Committee Meeting**

Held on 20.01.2025

### **Item No. 1: Confirmation of the review of action taken on minutes of the 10<sup>th</sup> Finance Committee Meeting held in December 2024.**

The Chairperson informed the members that the decisions and resolutions approved in the 10<sup>th</sup> Finance Committee Meeting held in December 2024 were duly implemented. The Action Taken Report along with the minutes of the said meeting were placed before the Committee for review.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**

### **Item No. 2: Approval of the Statement of Accounts along with the Audit Report for the Financial Year 2024–2025.**

The Chairperson presented the Statement of Accounts along with the Audit Report for the Financial Year 2024–2025. The Audit Report, enclosed as Annexure–1, was examined by the members.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**

### **Item No. 3: Consideration and approval of the budget proposal for the Academic Year 2025–2026.**

The Chairperson presented the consolidated department-wise and unit-wise budget proposal for the Academic Year 2025–2026. The total proposed budget was ₹5,28,70,635.00, whereas the approved budget was ₹4,43,84,029.00. The details of the approved budget are enclosed as Annexure–2.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**

### **Item No. 4: Approval of Seed Money / Research Grants to faculty members for the Academic Year 2025–2026.**

The Chairperson explained the proposals received and recommended by the Research Projects Review Committee for sanction of Seed Money / Research Grants to faculty members. The list of approved projects along with sanctioned amounts is enclosed as Annexure–3.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**



**Item No. 5: Approval of revised Research Policies.**

The Chairperson placed before the Committee the revised Research Policy proposed to be implemented for the Academic Year 2025–2026, incorporating minor modifications to enhance research output and publications.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**

**Item No. 6: Ratification of the revised Semester End Examination (SEE) fee.**

The Chairperson informed the members about the revision of the Semester End Examination (SEE) fee from ₹1,450 to ₹1,850 with effect from the Academic Year 2025–2026, due to escalation in examination-related operational and statutory expenses.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**

**Item No. 7: Fixation of Fee for Computer-Based Test (CBT).**

The Chairperson informed the members about the fixation of the Computer-Based Test (CBT) fee at ₹650 per student, as per Academic Regulations (R25), and proposed authorization to revise the fee based on the number of student applications.

The proposal was accepted by the members after detailed discussion.

**Noted and Approved.**

**Signatures of the Members:**

Dr A Srujana	Mrs S Neelima	Dr Mr. M. Surendar	Prof. N. Srinivasa Rao
Dr A Padmaja	Mrs G Srilatha	Mr R Venkata Chalam	

## Annexure-2

### Budget allocation to various departments for the F.Y. 2025-26

S.No.	Department	Proposed for F.Y. 2025-26 (In Rs.)	Tentative Approval for F.Y. 2025-26 (in Rs.)
1	Civil	9,01,100	7,71,100
2	EEE	42,69,502	42,69,502
3	Mech.	18,34,400	11,00,000.00
4	ECE	72,98,457	44,99,057.00
5	CSE	34,95,256	40,84,457.00
6	IT	17,23,000	14,68,000.00
7	CSE (DS)	14,31,000	13,76,000.00
8	CSE (AI&ML)	43,44,640	40,98,800.00
9	H&S	12,71,700	12,51,700.00
10	MBA	6,13,540	4,12,540.00
11	Examination	1,44,91,400	1,44,91,400
12	Library	31,14,000	30,64,000
13	Sports	15,36,000	13,20,000
14	Training & Placements	90,20,000	90,00,000.00
	<b>Grand Total</b>	<b>5,53,43,995</b>	<b>5,12,06,556</b>

**Annexure - 2(a)**  
**Budget proposal for the year 2025-2026**

Items	EEE	Mech	ECE	CSE	CSE(DS)	CSE (AI&ML)	IT	Civil	H&S	MBA	Grand Total in lakhs
Laboratory Equipment	14,66,750		37,58,772	16,52,000	80,000	36,10,800	9,50,000	3,87,750	1,92,150	70,000	1,21,68,222
Softwares		3,50,000	13,57,000	2,20,000			25,000				19,52,000
Laboratory Consumables	46,570	1,87,900	22,685	1,23,256	10,000	15,840	60,000	38,350	84,550		5,89,151
Maintenance and spares	35,032	8,76,500	50,000	1,60,000	15,000	50,000	75,000	37,000	35,000		13,33,532
R & D	26,11,150	3,00,000	20,00,000	6,20,000	2,96,000	4,68,000	5,48,000	3,28,000	7,00,000	2,00,000	80,71,150
Training and travel	1,00,000	1,00,000	1,00,000	7,00,000	10,20,000	1,80,000	50,000	1,10,000		3,13,540	26,73,540
Miscellaneous expenses	10,000	20,000	10,000	20,000	10,000	20,000	15,000		2,60,000	30,000	3,95,000
<b>Total of A</b>	<b>42,69,502</b>	<b>18,34,400</b>	<b>72,98,457</b>	<b>34,95,256</b>	<b>14,31,000</b>	<b>43,44,640</b>	<b>17,23,000</b>	<b>9,01,100</b>	<b>12,71,700</b>	<b>6,13,540</b>	<b>2,71,82,595</b>

Library (Annexure - II)	31,14,000
Placement (Annexure-III)	90,20,000
Physical Education (Annexure-IV)	15,36,000
Exam Branch (Annexure-V)	1,44,91,400
<b>Total of B</b>	<b>2,81,61,400</b>

Total=A (Departments Budget Proposal for the year 2025-2026)	2,71,82,595
Total=B (Other sections Budget proposal for the year 2025-2026)	2,81,61,400
<b>Grand Total of A+B=C</b>	<b>5,53,43,995</b>

## Annexure- 3

Projects Applied for Seed Money for the Academic Year 2025-26

Date: 22-12-2025

S. No	Title of the Project	Name of the Principal Investigator	Department	Amount In Rs.
1.	Design and Development of a Low-Cost Vibratory Inclined (Ballistic) Separator for Efficient Recovery of Recycled Aggregates from Mixed C&D Waste	PI: Dr.Uma Shankar Biswal CI: Dr.N.Sudharsan	Civil Engg.	1,99,999
2.	VoxAssist: An AI-Powered Voice Interface for Communication, Therapy, and Smart Control	Dr K Rajesh Kannan	CSE	4,00,000
3.	Artificial Intelligence-Enabled Camera for Real-Time Human Motion Detection and Automated Surveillance	Dr.N. Anusha	CSE(AI&ML)	1,95,000
4.	AI Aided Image Processing for Unified household waste-heat recovery and monitoring system	Dr.R.Kalyani	ECE	1,80,000
5.	AI-Driven IoT framework for next generation smart agriculture incorporating greenhouse automation and soilless precision farming	Dr.G.Parameshwar	ECE	2,00,000
6.	Design and Development of Compact 2 X 2 MIMO Antenna for 5.9 GHz Vehicle-to-Vehicle (V2V) Communication.	PI: Mr Maznu Shaik, CI: Sharmeen Sultana	ECE	1,00,000
7.	Development of Single-Bit FinFET-Memristor Hybrid SRAM cell for Low-Power and High-Performance Memory Applications	PI: Dr.M.Renuka CI: T.Swapna Rani	ECE	2,00,000
8.	Design and Development of an IoT Driven Smart Irrigation System for Efficient Water Conservation	Dr.M.Vadivel	ECE	2,00,000
9.	Design and Development of a Solar-Wind Hybrid Energy System with Battery Storage for Efficient Renewable Energy Management	Dr. D. Chandrasekhar	EEE	2,00,000
10.	IoT-Based Real-Time Fault Detection and Predictive Maintenance System for Solar PV Plants	Dr.N.Bhupesh Kumar	EEE	3,00,000
				<b>21,75,000/-</b>

  
R&D Coordinator

  
Principal

**Annexure-4**  
**Comparative Table**

S.No.	Head	AY 2022-23 Price (₹) per student	AY 2025-26 Price (₹) per student	Increase (%)
1	Stationary	37.85	67.85	35%
2	Paper Evaluation & Scrutiny	22 + 1.5	26 + 2.5	17.5%
3	Stitching/binding charges (per bundle)	10.5	14	28%
4	Software maintenance (annual per student)	80	177	55%
5	Mark sheets/certificates (per student)	15	40	62.5%
6	Ink cartridges & consumables (monthly)	2,500	3,800	52%
7	Courier & logistics (per dispatch)	150	180	17%
	<b>Total</b>	<b>2816.85</b>	<b>4307.35</b>	<b>34.60%</b>

*Aparna*  
Principal

## Agenda Notes

### **Item No. 1: Confirmation of the review of action taken on minutes of the 10<sup>th</sup> Finance Committee Meeting held in December 2024.**

The Chairperson presented the Committee that, the decisions and resolutions approved by the Finance Committee Meeting of the College held in December 2024 were duly implemented by the Institution, and an action taken report has been prepared based on the approvals accorded by the Finance Committee and the College Management.

#### **Major actions taken include:**

- Placement of approved financial matters before the College Management for sanction, wherever required.
- Implementation of approved budget allocations for departments and units.
- Initiation and execution of procurement and maintenance works as per approvals.
- Processing of research seed money and policy-related decisions through the prescribed institutional mechanisms.

The minutes of the 10<sup>th</sup> Finance Committee Meeting along with the action taken report are placed before the Finance Committee for review, confirmation, and recording. The Finance Committee is requested to confirm the minutes and the action taken thereon.

### **Item No. 2: Approval of the Statement of Accounts along with the Audit Report for the Financial Year 2024–2025.**

The Statement of Accounts along with the Audit Report for FY 2024–2025 is enclosed as **Annexure–1** and is placed before the Finance Committee for examination and approval.

### **Item No. 3: Consideration and approval of the budget proposal for the Academic Year 2025–2026.**

The Chairperson informed the Finance Committee that, in preparation for the Academic Year 2025–2026, the Institution had called upon all Departments and administrative units to submit their annual budget requirements covering academic, research, laboratory, infrastructure, maintenance, and operational needs.

The proposals were scrutinized with due consideration to the utility, relevance, and priority of the requirements, keeping in view the academic growth of the Institution, syllabus revisions, research initiatives, and infrastructure development.

Based on the recommendations of the College Administration and the information furnished by the Heads of Departments and Section In-charges, the department-wise and unit-wise budget allocations for the Academic Year 2025–2026 have been consolidated and furnished as **Annexure–2**. The total proposed budget is Rs **5,28,70,635.00** however the approved budget is Rs. **4,43,84,029.00**. The details of the budget approved for various units is placed before the Finance Committee for approval.

**Item No. 4: Approval of Seed Money / Research Grants to faculty members towards research, consultancy, patents, and innovation activities for the Academic Year 2025–2026.**

The Chairperson informed the Finance Committee that, as part of the Institution's continued efforts to **promote research, innovation, consultancy, and intellectual property creation**, it is proposed to extend **Seed Money / Research Grants** to eligible faculty members during the **Academic Year 2025–2026**.

The proposals were scrutinized and recommended by the Research Projects Review Committee, with due consideration to the research relevance, feasibility, interdisciplinary nature, societal impact, and alignment with the Institution's thrust areas.

Based on the recommendations, a list of faculty research projects proposed for seed money support, along with the sanctioned amount for each project, has been compiled and is furnished as **Annexure–3**. The total seed money proposed for sanction during the Academic Year 2025–2026 is placed before the Finance Committee for consideration.

In view of the above, the proposal for approval of Seed Money / Research Grants to faculty members for the **Academic Year 2025–2026**, as detailed in **Annexure–3**, is placed before the Finance Committee for its consideration and approval.

**Item No. 5: Approval of revised Research Policies.**

A minor modification has been made to the Research Policy approved for the Academic Year 2024–25, which is proposed to be implemented for the Academic Year 2025–26 with the objective of increasing the number of research publications. The summary of the financial support extended by the Institution is placed before the Finance Committee for ratification. The financial support will be extended for all the publications with first author position as VJIT faculty.

Activity	Financial Support	Limitations
SCI Journal Publication	₹10,000	Indexed in Web of Science
Scopus Journal Publication	₹7,500	Indexed in Scopus
National/ International Conference (in India)	₹4,000	Maximum twice per academic year
International Conference (Abroad)	40% of total cost by VJIT	Candidate must complete 5 years of service and obtain prior approval

**Item No. 6 : Ratification of the revised Semester End Examination (SEE) fee from ₹1,450 to ₹1,850 with effect from AY 2025–2026, due to escalation in examination-related operational and statutory expenses.**

The Chairperson informed that the **Semester End Examination (SEE) fee** has remained unchanged at **₹1,450** over the past few academic years, while there has been a **substantial increase in examination-related operational costs**.

The Examination Branch has submitted a detailed proposal justifying the need for **revision of the SEE fee. Annexure-4**

A comparative analysis of examination-related costs over the past three academic years indicates an **overall cost escalation of approximately 34–35%**. Based on actual cost trends, the revised fee works out to approximately **₹1,943 per student**. However, considering student affordability and prevailing practices, it is decided to **revise the SEE fee moderately to ₹1,850** and the same is being implemented w.e.f Academic Year 2025-2026.

In view of the above, the revised Semester End Examination (SEE) fee from ₹1,450 to ₹1,850, with effect from Academic Year 2025–2026, has been placed before the Finance Committee for ratification.

**Item No. 7 : Fixation of Fee for Computer-Based Test (CBT).**

The Chairperson informed that as per the Academic Regulation(R25) , a Computer-Based Test (CBT) is permitted for students who miss a mid-term examination due to unavoidable circumstances or who wish to improve their internal marks.

The CBT is conducted at the end of the semester for 30 marks and is treated as equivalent to one mid-term examination for the calculation of Continuous Internal Evaluation (CIE) marks. The conduct of CBT involves expenditure towards examination software, infrastructure, and technical support.

The College has accordingly fixed the CBT examination fee as **Rs. 650/- per student**. Since the cost varies based on the number of student applications, it is proposed to authorize the Chairperson to revise the CBT examination fee from the coming semester.