

Research and Development Policy 2025

(Applicable from the Calendar Year 2025)



VIDYA JYOTHI
INSTITUTE OF TECHNOLOGY
AN AUTONOMOUS INSTITUTION

Financial Assistance for Quality Publications

1. About the Policy

The policy is designed to provide financial assistance to faculty members and researchers for quality publications.

2. Aim of the Policy

This policy aims to foster quality research among faculty members and researchers at VJIT.

3. Objectives of the Policy

The objectives of the policy are to:

- Encourage research practices and to create a research culture
- Produce quality publications

4. Scope of the Policy

This policy is limited to the faculty members working in VJIT, Hyderabad.

5. Financial assistance for publishing in renowned journals and conferences:

a. Quality Publishers in Journals:

All the faculty members shall publish their original research papers in quality peer reviewed reputed journals, which are indexed in Web of Science (SCIE, ESCI) / Scopus / other prominent indexing repositories.

The list of quality publishers is given below but is not limited to:

- IEEE Transactions
- Elsevier
- Springer Nature & Springer
- ACM
- Wiley
- ASME
- ASCE
- Taylor & Francis
- InderScience
- AAAI (Association for the Advancement of Artificial Intelligence)
- UGC approved journals which are indexed in Web of Science and/or Scopus.

b. Sponsorship:

All eligible members are entitled to get incentives for their quality publications which are indexed in Web of Science or Scopus. The incentives are based on the quality of the journal measured by using the impact factor or cite score.

The following table presents the financial support:

| S. No | Impact Factor / Cite score | Incentive | |
|-------|----------------------------|----------------|-------------|
| | | Web of Science | Scopus |
| 1 | ≥ 10.0 | Rs 20000/- | |
| 2 | ≥ 5.0 and < 10.0 | Rs. 15,000/- | Rs. 7,500/- |
| 3 | ≥ 3.0 and < 5.0 | Rs. 12,000/- | Rs. 7,000/- |
| 4 | ≥ 1.0 and < 3.0 | Rs. 10,000/- | Rs. 6,500/- |
| 5 | < 1.0 | Rs. 8,000/- | Rs. 6,000/- |

6. General Guidelines for publishing in renowned peer reviewed journals:

- Faculty members are advised to consider the peer reviewed journals indexed either in Web of Science (SCIE, ESCI) or Scopus to avail the financial assistance.
- The author's affiliation shall be VJIT, Hyderabad, and shall not be any other institution.
- A faculty member can avail financial support for a maximum of two publications within a calendar year.
- Faculty members who wish to avail this financial assistance, shall submit a requisition letter to the Principal in the format through the proper channel by enclosing:
 - Acceptance letter from the Journal editor (copy of an e-mail or letter) along with peer reviewers' comments,
 - Manuscript (final proof-read version),
 - Web of Science or Scopus index proof (a screenshot taken from the indexing repositories),
 - Other required documentary evidence as deemed appropriate to claim this benefit.
 - The Principal is the final approving authority.

7. General Guidelines for presenting papers at International scientific event(s):

- a. Faculty members can present their works in an international scientific event(s) (conference/symposium/research workshops etc.) organized by IEEE or Springer, or any other professional body whose proceedings are indexed either in Web of Science and/or Scopus.
- b. The author's affiliation shall be VJIT, Hyderabad, and shall not be any other institution.
- c. This Policy covers the registration or publication fee of the scientific event. An amount of Rs. 4000/- (Four thousand rupees only) will be paid towards meeting the expenditure of the conference registration / publication fee for an international scientific event conducted within India.
- d. There shall be a limit of one international conference in a calendar year for a faculty member to be eligible for incentive.
- e. Faculty members can avail on-duty with the prior approval of the Head of the Department.
- f. Faculty members who wish to avail this financial assistance, they shall submit a requisition letter to the Principal in the format through the proper channel by enclosing:
 - Acceptance letter from the Conference Chair (copy of an e-mail or letter),
 - Manuscript (final proof-read version),
 - Web of Science or Scopus index proof (a screenshot taken from the indexing repositories),
 - Payment proof (if applicable),
 - Proof of attendance or presentation and
 - Other required documentary evidence as deemed appropriate to claim this benefit.
- g. The Principal is the final approving authority.

8. Guidelines for delivering a keynote address or chairing session in an international/national scientific event:

- a. There shall not be any financial assistance for a faculty member who is chairing a session or delivering a keynote address at a scientific event.
- b. However, a faculty member can avail on-duty for the said date(s).
- c. Prior approval from the Head of the Institution is required.
- d. Faculty members must submit a requisition letter in the required format through the proper channel by enclosing an Invitation Letter, Conference schedule, and other documents to apply for on-duty.
- e. Permission is subject to the approval of the Principal.

9. Exceptions:

All exceptions and deviations to this policy shall require the approval of the Principal, VJIT.

10. Effective Date:

The Policy is effective from the calendar year 2025