



Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)
Aziznagar Gate, C.B. Post, Hyderabad-500 075

Lr.No./VJIT/CSE/DAB/9

Date: 20-12-2021

ORDER

Sub: Constitution of Department Advisory Board in Computer Science and Engineering –
Orders - Issued.

Department Advisory Board, Department of Computer Science and Engineering is constituted with the following members. This committee will be in place till further orders.

S. No	Name	Designation	Designation In DAB
1	Dr B Vijaya Kumar	Professor & HOD CSE, VJIT	Chairman
2	Dr D.Aruna Kumari	Professor, CSE, VJIT	Program Coordinator & Convener
3	Dr.BCS Reddy	Serveen Software solutions Ltd	Member
4	Mr Srikanth Raja	DBA – ASIA , Hyderabad	Member
5	Dr. Ravi Mathey	Professor, CSE, VJIT	Member
6	D Venkateswarlu	Associate Professor, CSE, VJIT	Member
7	Anuradha	Parent	Member
8	M. Jitin Krishna Reddy	Alumni	Member
9	J Venkatesh Rao	Student	Member

The Department Advisory Board will look into:

- Receives the reports of Programme Assessment Committee and monitors the progress of the programme.
- The current and future issues related to programme.
- Develops and recommends new or revised Vision, Mission, Programme Educational Objectives and PSO's.
- To Discuss about PO attainment

The members of Department Advisory Board meet at least once in a year to review the programme.

Copy to all members


HOD-CSE



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

CIRCULAR

Date: 3.1.2022

It is here by informed that the meeting of Department Advisory Board will be held on 7.1.2022 at 02:30 P.M in the HOD chamber with the following.

Agenda:

- Analysis of PO attainment for 2017-21 Batch
- MOUs
- Placements

All members are requested to attend.

With Regards



Chairman

Department Advisory Board

Copy to

All DAB Members,

IQAC



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

MINUTES OF THE DAB MEETING

The Department Advisory Board meeting held on 7.1.2022 at 02.30 PM in the HOD Chamber to discuss the following.

Agenda:

- Analysis of PO attainment for 2017-21 Batch
- MOUs
- Placements

Following members have attended:

S. No	Name	Signature
1	Dr B Vijaya Kumar	
2	Dr D.Aruna Kumari	
3	Dr.BCS Reddy	
4	Mr Srikanth Raja	
5	Dr. Ravi Mathey	
6	D Venkateswarlu	
7	Anuradha	
8	M. JitinKrishna Reddy	
9	J Venkatesh Rao	

Head of the Department welcomed the members of the committee who had assembled to this meeting

Item 1: Analysis of PO attainment for 2017-21 Batch

Resolution: The Report submitted by PAC is reviewed and the results embodied in the report are satisfactory, after going through to result analysis DAB committee suggested to organize workshop, guest lectures and seminars to improve the PO Attainment.

Item 2: MOUs: MoU's in the Department

s.no	Name of the MOU	Year	Outcome Internships/Placements/guest lecture/Students Projects
1	Qlik	2020-21	Data Analytics CoE Online Learning & Certification 143 Students and 4 staff are certified by Qlik till date. Faculty Award-1 Students Group Award-1
2	Virtusa	2020-21	Software Testing -CoE Job, Internship, Guest Lecture, Certification in ISTQB and OJCP Staff Training(3) 55 Students and 3 staff are certified
3	Talent Sprint	2020-21	Online Learning and Assessment Platform for all interested 3rd and 4th Year Students Hackathon
4	GoHexa	2020-21	Assessment platform for aptitude, Quant, Verbal and Coding. Also offers Software Industry Oriented Assessment Service free of cost. 480 Students of 2017-21 batch and 478 students of 2018 - 22 batch are registered.
5	One Compiler	2020-21	Online Coding Platform. Students can practice coding in 40+ Languages and Departments can create tests Online.
6	FaceHiring	2020-21	Career Counseling and Placement Assistance for 12 Shortlisted placement coordinators from 6 Engineering branches.
7	Crampete	2020-21	Virtual self learning tool on Programming. Total :80
8	Talentio	2020-21	Training, Assessments, Mentoring. Till Date about 5000 students are trained and mentored. Online Assessment Support.
9	Oracle	2020-21	Online Learning Opportunity for students. Till Date : 60
9	Bennette	2020-21	Faculty Training, Workshop for Staff and Students.
11	BluePrism	2020-21	Blue Prism Certification 83 are Certified till date.
12	Edunet Foundation	2020-21	Certification
13	ISchoolConnect Technologies	2020-21	Higher Education
14	Edify Educational Services PVT.LTD	2020-21	Internship & Jobs For Students
15	Infosys	2020-21	Software Testing -CoE Job, Internship, Guest Lecture
16	Pep Coding	2020-21	Programming Webinars, Skill Development, Coding Competitions & Hackathons, Projects/seminars/workshops.

Item 3: Placements**UG 4 year Students placed in the year 2020-21**

S.NO	UNIVERSITY ROLL NUMER	Full Name (As Per SSC)	No. of Placements	Placed in	CTC
1	16911A0557	Votarikari Roopesh	1	Accenture	4.5LPA
2	16911A05K9	Bhaskar Isukapalli	1	Byjus	8LPA
3	17911A0508	Bandi Nikhil Pavan	1	ACS Solutions	5.16LPA
4	17911A0534	Madineni Jitin Krishna	4	Virtusa, TCS NQT, ADP, Wipro	4 LPA, 3.5 LPA, 5 LPA, 3.5 LPA
5	17911A0538	Minupuri Gouthami	1	ACS Solutions	5.16 LPA
6	17911A0539	Mummoju Aravindh Sai	2	Accenture, MindTree	4.5 LPA, 4 LPA
7	17911A0553	Tankala Praveen	2	Virtusa, Extramarks	4 LPA, 13.5 LPA
8	17911A0554	Thati Savyasachi	1	ACS Solutions	5.16LPA
9	17911A0561	Akanksha Bhaiyya	3	Virtusa, Wiley-mthree, ACS Solutions	4 LPA, 20kStipend/7LPA, 5.16 LPA
10	17911A0564	Anumari Annapoorna	2	Virtusa, ACS Solutions	4 LPA, 5.16 LPA
11	17911A0575	Boomanagari Charitha	1	Accenture	4.5LPA
12	17911A05B6	Vallaboja Ranjitha	3	Virtusa, ACS Solutions, Agrometrics	4 LPA, 5.16 LPA, 5.5 LPA
13	17911A05D6	Edammagari Rishika	1	Spring ML	4.5 LPA
14	17911A05F4	Madaboni Chetan	2	Virtusa, Wiley-mthree	4 LPA, 20kStipend/7LP
15	17911A05F7	Mandali Sundar	1	Virtusa	4.5 LPA
16	17911A05P2	Sameer Desai	3	Virtusa, TCS Ninja, ADP	4 LPA, 4 LPA, 5 LPA
17	17911A05P4	Shaik Ayesha	1	Accenture	4.5 LPA


Chairman

Department Advisory Board

Copy to PAC

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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Ref: VJIT/EEE/DAB/2020-21/Order

Date: 04-07-2020

Office order

Sub: Reconstitution of Department Advisory Board in Department of Electrical and Electronics Engineering - Issue of Orders – Regarding.

The Department advisory Board (DAB) of EEE is constituted with the following members.

S.No.	Designation	Name of the Member	Details of the Member	Designation in DAB
1	Head of the Department	Dr. A. Srujana	Professor & HOD	Chair person
2	Faculty	Dr. D Bala Gangi Reddy	Professor	Member
		Dr.C.N.Ravi	Professor	Member
		Mr.P.Nageswara Rao	Associate Professor	DAB In charge
		Mr. Mohan Das	Assistant Professor	Member
		Mr.L.Raju	Assistant Professor	Member
		Mr.B.Sudhakar Reddy	Assistant Professor	Member
3	Students	Ms.K.Mounika	IV B.Tech, EEE	Member
		Mr.P.Avinash	IV B.Tech ,EEE	Member
4	Industrial Expert	Dr.A.R.M.Vani	Assistant Engineer TSSPDCL, S.R.Nagar,Hyd	Member
5	Parent	Mr.K.Suresh Goud	Electrician, TSSPDCL	Member
6	Alumni	Mr.S.LaxmiKanth	Graduate Engineer Trainee (Toshiba Transmission & Distribution System)	Member
		Mr. J.Srikanth Reddy	Software Engineer, (WellsFargo, Hyderabad)	Member

A. Srujana
**Chair Person
DAB**

Responsibilities of Departmental Advisory Board (DAB)

- It is chaired by head of the department. It receives the report of the Program Assessment Committee and monitors the progress of the program.
- The current and future issues related to program.
- It formulates and recommends new or revised program will be discussed.
- The committee reviews the assessment process, tools, results of evaluation of POs and PEOs.
- DAB meets at least once in a year to review the program.


Chair Person
DAB

Copy to:

- 1.The Director
- 2.The Principal
- 3.DAB Coordinator
- 4.IQAC
- 5.Members of DAB



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

No. VJIT /EEE/DAB/2020-21/1

Date: 06-07-2020

MEETING NOTICE

A Department advisory Board committee meeting of Department of Electrical and Electronics Engineering of Vidya Jyothi Institute of Technology is convened on **13-07-2020** at 10 am in virtual mode. The meeting link will be shared in due course of time.

You are requested to make it convenient to attend the meeting.


Chair Person
DAB

Copy to:

- 1.The Director
- 2.The Principal
- 3.DAB Coordinator
- 4.IQAC
- 5.Members of DAB

The agenda for this meeting is listed as:

A Department advisory Board committee meeting of Department of Electrical and Electronics Engineering of Vidya Jyothi Institute of Technology is convened on 13-07-2020 at 10:00 am in virtual mode.

Sl. No.	Description
1.	To approve the allotment of course coordinators done by PAC for A.Y: 2020-21 1st semester.
2.	To discuss and review the CO attainments of the courses offered in A.Y: 2019-20 .
3.	To review students' feedback on the performance of the faculty on the courses handled by them during A.Y 2019-20
4.	To approve Rubrics for Evaluation of Major Projects/ Technical Seminar/Comprehensive Viva-Voce proposed by PAC.
5.	To approve the Rubrics for grading of Major Projects proposed by PAC
6.	To discuss on the competencies developed by faculty.
7.	To discuss and decide on the of funding projects received by the department by various agencies.
8.	To discuss on the instructions received from Director, VJIT to revise program curriculum offered to the students from A.Y 2020-21
9.	To assess the PO attainment levels for 2016-20 batch students
10.	To review the number of placements offers for the students in the A.Y: 2019-20
11.	To assess the internships carried out by the students in the A.Y 2019-20
12.	To assess on the standard of the Major projects carried out by the students in A.Y 2019-20
13.	To review the participation of the students in inter collegiate events

Sl. No.	Description
	the A.Y 2019-20
15.	To review on the number of Faculty developments Programs organized by the Department in the A.Y 2019-20
16.	To review on the number of Seminars/Guest lectures organized for the students.
17.	To review the success rate of the students who graduated the program in the A.Y 2019-20
18.	To review on the participation of non-Teaching staff in Skill Development Programs in A.Y 2019-20
19.	To review students' feedback on the performance of the faculty on the courses handled by them during A.Y 2019-20
20.	To discuss on the proposal made by PAC with regard to establishment of new Professional Societies/ chapters.
21.	Any other matter with the permission of the Chair


Chair Person
DAB

Copy to:

- 1.The Director
- 2.The Principal
- 3.DAB Coordinator
- 4.IQAC
- 5.Members of DAB

MINUTES OF MEETING

Item No1: The allotment of course coordinators done by PAC is noted and approved.

Item No2: DAB after deliberations suggested the following measures to improve the allotment of the courses.

Industrial tours may be organized to students to improve the attainment of courses related to power system domain.

“Demonstration” method of teaching and peer to peer teaching methods may be followed by faculty teaching the courses related to electrical machines.

Seminars/Guest lectures by industrial experts working in Generation/Distribution sector may be Organized to improve attainment of PSOC, CMPS and EEC courses.

Project based learning may be implemented to improve attainment of MPID course.

Item No3: The committee discussed on the low feedback on few subject faculty and suggested them to few subject faculty and suggested them to attend FDPs and listen lectures of IIT professors to improve subject knowledge. They are also advised to use more examples/ case studies to make clear understanding of the concepts.

They are also directed to explain derivations/mathematical calculations elaborately.

Item No4: The committee reviewed on the rubrics prepared PAC and approved the same.

Item No5: The committee reviewed on the rubrics for grading of major projects are prepared by PAC and approved the same.

Item No6: To discuss on the competencies developed by faculty.

Faculty competencies in correlation to Program Specific Criteria

S.No	Name of the Faculty	No of Publications	No of Patents	Book Chapters	Course Development	No of Certifications	Faculty Events Attended	PSO compliance
1	Dr. A. Srujana	14	2		1	6	3	PSO1 & PSO 2
2	Dr. S. Siva Prasad	9				5	1	PSO1 & PSO 2
3	Dr. D Bala Gangi Reddy	16				5	3	PSO1 & PSO 2
4	Dr. C. N. Ravi	11	2	1		7	6	PSO1 & PSO 2

5	Dr. G. Madhusudhana Rao	4				7	1	PSO1 & PSO 2
6	Dr. Surender Reddy	4						PSO1 & PSO 2
7	Dr.M.DilipKishna				1			PSO1 & PSO 2
8	Dr.Harikrishna Muda	7					3	PSO1 & PSO 2
9	Mr. K. Satish Kumar	6				2	3	PSO1 & PSO 2
10	Mr. A. Narasimha rao	4				7	1	PSO1 & PSO 2
11	Mr. P.Nageshwar Rao	18				1		PSO1 & PSO 2
12	Mr. D.Srinivas	5			1	10	1	PSO1 & PSO 2
13	Mrs. V.Vijayalaxmi	4			1	10	6	PSO1 & PSO 2
14	Mr. T.Parameshwar	6			1	13	8	PSO1 & PSO 2
15	Mr. Hussain shaik	5				5	4	PSO1 & PSO 2
16	Mr. M.Vijaykumar	6	1				1	PSO1 & PSO 2
17	Mrs. K.Swapna	6				9	4	PSO1 & PSO 2
18	Mrs. S.Chaitanya	8			1	4	5	PSO1 & PSO 2
19	Mr.P. Naga Muneendra	3			1	4	4	PSO1 & PSO 2
20	Mr. L. Raju	2			1		6	PSO1 & PSO 2

21	Mr. Vikram Chandha	5			1	9	5	PSO1 & PSO 2
22	Mrs. P. Vaishnavi Devi	2				9	5	PSO1 & PSO 2
23	Mr. B. Sudhakar Reddy	0	1		1	7	2	PSO1 & PSO 2
24	Mr. K. Rajeev	2				4	1	PSO1 & PSO 2
25	Mr. S. Suresh	10				32	4	PSO1 & PSO 2
26	Mrs. K. Haritha	7			1	5	4	PSO1 & PSO 2
27	Mr. B. Rajesh	5	1		1	9	5	PSO1 & PSO 2
28	Mrs. A. Srilatha	6			1	34	6	PSO1 & PSO 2
29	Mr. A. Mohandas	6			1	5	4	PSO1 & PSO 2
30	Ms. A. B. Bhavana Reddy	3				6	3	PSO1 & PSO 2

Faculty Interaction with Outside world:

S.No.	Name of the Faculty	Nature of Activity	Name of Journal/Event	PSO Compliance
1	Dr. A. Srujana	Session chair	International conference on modern research and computations in electrical technology	PSO1 & PSO2
		Paper setting	Power electronics at GNIT Campus	
		Resource person	Two days workshop on "Artificial Intelligence application to Engineering using MATLAB"	
		Resource person	Awareness and services provisions for persons with multiple disabilities for requiring early rehabilitation in Tamil Nadu	
		Resource person	Online Seminar Series on "Recent Trends in Electrical Engineering", held during 22-26, June 2020 organized by Department of EEE in association with IEI Students Chapter at PSG Institute	

2	Dr. C .N. Ravi		of Technology and Applied Research, Coimbatore.	PSO1&PSO2
		Session chair	International conference on intelligent computing and communication	
		Reviewer	Artificial intelligence in medicine	
		Resource person	Two day faculty development program on importance uses of matlab tool boxes in communications and signal processing applications	
		Reviewer	Indouniversal collaboration for engineering education	
		Reviewer	Transactions on industrial electronics	
		Reviewer	International journal of speech technology	
		Reviewer	Journal of medical imaging and health informatics	
3	Dr. D Bala Gangi Reddy	BOS Member	Anurag Engineering College, Ananthagiri (V&M), Kodad.	PSO1&PSO2
		Subject Experts	Two Day National Conference on Emerging Trends in Electrical & Electronics Engineering	
		Lectures Delivered	National Conference on Emerging Trends in Electrical & Electronics Engineering on Mar.	
		Reviewer	Intelligent computing and smart communication technologies	
		Project external evaluation	Chaitanya bharathi institute of technology	
		BOS Member	Lords institute of engineering technology	
4	A.Srilatha	Reviewer Lectures Delivered	International Transactions on Electrical Energy Systems	PSO1&PSO2
			Journal of power & energy engineering	
			Electric power components & systems	
			Materials today proceedings	
			Virtual conference on Affordable & Clean energy & climate action	
5	A.Mohandas	Paper setter	Basic electrical engineering at VBIT	PSO1&PSO2
		Paper setter	FACTS& Custom power devices at VBIT	
6	P.Naga Muneendra	External Lab examiner	Basic electrical engineering at GNITS	PSO1&PSO2
		Digital evaluation	Power semiconductor drives at CMRCET	

		Paper setter	Electrical measurements and instrumentation at CMRCET	
7	T.Parameshwar	External lab examiner	ES-II Lab at J.B. Institute of engineering and technology	PSO1&PSO2

Item No7: The committee after review suggested to apply for more projects in the areas related to application of latest technologies like IOT, smart cities, and AI Technologies. Topics of societal importance may also be considered.

Item No8: Asper the recommendations of PAC, the following course components is finalized for R20 regulation . It was suggested to include subjects like Python Programming and computer essentials in the course structure which would lead to increase in the number of placements.

Course Component	Curriculum Content (% of total number of credits of the program)	Total number of contact hours	Total number of credits
Basic Sciences	15	29	24
Engineering Sciences	13.75	32	22
Humanities and Sciences	6.87	15	11
Program Core	40	68	64
Program Electives	8.13	12	13
Open Electives	5.63	09	09
Project(s)	8.12	15	13
Internships/Seminars	1.25	02	02
Any other (CVV), MC	1.25	04	02
Total	100	186	160

Item No9: As per the recommendations of PAC, PO8 has not reached the set target. So more lectures with the help of Heart fullness institute may be Organized. The students may be taught regarding ethics in regular classes.

Item No10: The committee reviewed the number of students placed in A.Y: 2019-20. It is noted that the number of students placed and their average pay package is also improved compared to the previous academic year. They are many students who have grabbed multiple opportunities. Lectures by Alumni can be arranged for further improvement.

Item No11: The committee reviewed on the internships done by the students and felt satisfactory.

Item No12: The committee reviewed on the rubrics proposed by PAC to assess the standards of the projects. They have verified titles/areas of the projects done by the students and suggested to implement projects on Smart Grids.

Item No13: The committee noted on the number of students participated in inter collegiate events. There is an improvement in 10% in the number compared to

previous academic year w.r.t achievements. They further suggested to encourage students to participate in SIH conducted by AICTE.

Item No14: The committee reviewed on the number of publications and commented that the number of publications in journals with high impact factor need to be improved. Faculty pursuing PhD may utilize facilities available in laboratories for hardware implement of their research work. The same can be published as research paper. Support from PG and final semester UG students may also be considered.

Item No15: The following are the details of the Faculty Development Programs organized by the Department for the A.Y 2019-20 are reviewed.

S.NO	Academic Year	Number of Seminars /Faculty developments Programs/ Webinars/Workshops
1	2019-20	3

Item No16: The following are the details of the Seminars/Guest lectures/ Workshops organized for the students by the Department for the A.Y 2019-20 under various Professional Chapters are reviewed.

Complete Details of the programs organized are enclosed in **Annexure 1**.

Item No17: Reviewed the success rate of the students who graduated the program in the A.Y 2019-20

The following is the success rate of the students who graduated the program in the A.Y 2019-20.

Item (Information to be provided cumulatively for all the shifts with explicit headings, wherever applicable)	CAYm2 2018-19
Sanctioned intake of the program (N)	120
Total number of students admitted in first year minus number of students migrated to other programs/institutions, plus no. of students migrated to this program (N1)	74
Number of students admitted in 2nd year in the same batch via lateral entry (N2)	25
Separate division students, if applicable (N3)	0
Total number of students admitted in the Program (N1 + N2 + N3)	99

Item No18: Reviewed the participation of non-Teaching staff in Skill Development Programs in A.Y 2019-20.

S.NO	A.Y	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (non-teaching staff)
1	2019-20	Developing Electrical Safe Work Practices	01-11-2019	01-11-2019	5
		Cabling and wiring Practices	14-02-2020	14-02-2020	4

Item No19: Reviewed the students' feedback on the performance of the faculty on the courses handled by them during A.Y 2019-20 and advised to attend guest lectures , seminars & NPTEL courses.

- 1.Mr. Sudhakar Reddy-Power system-I
- 2.Mr.T. Parameshwar – Electrical Machines-III
- 3.Dr.S. Siva Prasad-Power Electronics
- 4.Mr.M. Vijay Kumar-High Voltage Engineering

Item No20: Discussed on the proposal made by PAC with regard to establishment of new Professional Societies/ chapters like IEEE- Power & Energy Society.

Item No21: Any other matter with the permission of the Chair

Chair Person

DAB

Copy to:

- 1.The Director
- 2.The Principal
- 3.DAB Coordinator
- 4.IQAC
- 5.Members of DAB

Date: 13-07-2020

Signature

The following members of the Department Advisory Board have participated and gave their valuable suggestions to support and strengthen the department's goals and academic standards. This meeting is conducted on 13.07.2020 in an online.

S.No	Designation	Name of the Member	Details of the Member	Designation in DAB
1	Head of the Department	Dr. A. Srujana	Professor & HOD	Chair person
2	Faculty	Dr. D Bala Gangi Reddy	Professor	Member
		Dr.C.N.Ravi	Professor	Member
		Mr.P.Nageswara Rao	Associate Professor	DAB In charge
		Mr. Mohan Das	Assistant Professor	Member
		Mr.L.Raju	Assistant Professor	Member
		Mr.B.Sudhakar Reddy	Assistant Professor	Member
3	Students	Ms.K.Mounika	IV B.Tech, EEE	Member
		Mr.P.Avinash	IV B.Tech ,EEE	Member
4	Industrial Expert	Dr.A.R.M.Vani	Assistant Engineer TSSPDCL,S.R.Nagar,Hyd	Member
5	Parent	Mr.K.Suresh Goud	Electrician,TSSPD CL	Member
6	Alumni	Mr.S.LaxmiKanth	Graduate Engineer Trainee (Toshiba Transmission & Distribution System)	Member
		Mr. J.Srikanth Reddy	Software Engineer, (WellsFargo,Hyderabad)	Member

Annexure-1

Number of students attended	Year		Academic Year 2019-2020		Year
	Won		Participated	Won	
Workshops	1	IV-6	19	1	IV-19
Hackathons	3	IV-3	6	2	III-6
Online Quiz	-	IV-7,III-3	22	4	IV-13,III-9
Tech Fests	6	IV-6,III-4	12	8	III-8,IV-4



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Department of Information Technology

Ref: VJIT/IT/DAB/1/2020-21

Date: 21-12-2020

ORDER

This is for the information to all concerned that the Chairman - DAB is pleased to constitute the Department Advisory Board with the following members to support and strengthen the department's goals and academic standards.

Members:

Dr. Siddharth Gosh	Chairman
Dr. M N Rao	Convener
Mrs. G Indira Priyadarshini	Member
Mr. B Eswar Babu	Member
Prof. Vishnu Murthy	Academic Representative
Mrs. Swaroopa Lakshmi	Parent Representative
Mr. Sunil Allam, Microsoft	Industry Representative
Mr. Nischal Reddy G	Alumni Representative (Associate Consultant, Microsoft)
Ms. Ginne Abhinaya sree	Student Representative

~~HOB-IT~~

Copy to :

The Director

The Principal

DAB

IQAC



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Department of Information Technology

Ref: VJIT/IT/DAB/2/2020-21

Date: 19-01-2021

CIRCULAR

This is for the information to all the members of the Department Advisory Board that there will be a DAB meeting on 25-01-2021 at 11:00 AM in the HOD's chamber of the department.

Agenda of the meeting:

1. Review of PO attainment for the batch 16-20.
2. Review of Academic Audit Report for the academic year 2019-20
3. Setting PO, PSO & PEO Target attainment
4. Course structure for R-20
5. Training & Placements
6. Research & Development activities
7. Online activities


HOD-IT

Copy to :

The Director

The Principal

DAB-Members



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Department of Information Technology

Ref: VJIT/IT/DAB/3/2020-21

Date: 25-01-2021

Minutes of Department Advisory Board Meeting

The Department Advisory Board meeting for the academic year 2020-21 has been organized on 25-01-2021 at 11:00 AM in the HOD Chamber.

Agenda of the meeting:

1. Review of PO attainment for the batch 16-20.
2. Review of Academic Audit Report for the academic year 2019-20
3. Setting PO, PSO & PEO Target attainment
4. Course structure for R-20
5. Training & Placements
6. Research & Development activities
7. Online activities

The above points are discussed by the members and minutes are recorded as below

1. Members discussed the CO, PO and PSO attainments of 2016-20 batch and it has been observed that due to the COVID pandemic situation few of the courses are not up to the target attainment.
2. Committee reviewed the academic audit report for the A.Y. 2019-20 and observed that there is considerable improvement in faculty publications and placements. DAB appreciated the department regarding placement mentoring.

Prof. Vishnu Murthy, Academic Representative suggested to motivate the students in Higher Studies by organizing Counseling Sessions and Seminars

3. After discussion with members of the committee it has been decided that Target attainment for PO1- PO5, PO9 & PO11 as 2.35 and PO6- PO8, PO10 & PO12 as 2.20 & PSO1 & PSO 2 as 2.35 and PEO as 2.25 for the batch 2020-24.
4. Committee reviewed and finalized the course structure for I, II, III & IV year of r20 regulation.



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Department of Information Technology

5. Committee reviewed the placement report and observed the quality improvement and appreciated the department for initiatives and recommended for rigorous placement mentoring also advised to work on improvement of average salary package.
6. Academic Representative Dr. Vishnu Murthy appreciated the department for the good number of patents and also advised the committee to encourage the faculty in this direction.
7. Industry expert Mr. Sunil Allam briefed about the importance of R&D and suggested the chair to improve R&D facilities to motivate the faculty.
8. Due to the pandemic period members discussed regarding teaching methodologies to be used in online classes. committee suggested to use canvas platform and Virtual labs tool for laboratory courses.
9. Alumni and student representatives suggested to provide credit based value added courses to motivate all the students to improve the technical skills.

Members Present:

Dr. Siddharth Gosh	Chairman
Dr. M N Rao	Convener <i>MN</i>
Mrs. G Indira Priyadarshini	Member <i>G Indira</i>
Mr. B Eswar Babu	Member <i>B Eswar</i>
Prof. Vishnu Murthy	Academic Representative <i>M</i>
Mrs. Swaroopa Lakshmi	Parent Representative <i>Swaroopa</i>
Mr. Sunil Allam, Microsoft	Industry Representative <i>Sunil</i>
Mr. Nischal Reddy G	Alumni Representative (Associate Consultant, Microsoft) <i>Nischal</i>
Ms. Ginne Abhinaya sree	Student Representative <i>Abhi</i>

[Signature]
HOD-IT

Copy to : The Director The Principal IQAC



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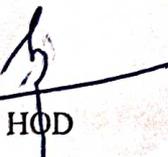
DEPARTMENT OF MECHANICAL ENGINEERING

Date: 16-11-2020

CIRCULAR

This is to inform that the following persons have been deputed as the members of the Department Advisory Board (DAB) for the A.Y. 2020-2021

S.No	Name	Designation	Position
1	Dr. G. Sreeram Reddy	HOD	Chairman
2	Dr. V.V. Satyanarayana	Professor	Convener & Program Co-Ordinator
3	Dr. B. Ravinder Reddy	Professor	Members
4	Mr. Muralidhar Ekambaram	CEO Adriot Servo-Mechatronics	
5	Mr. K. Rajamouli	Parent	
6	V. Kumar	Student	


HOD

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DEPARTMENT OF MECHANICAL ENGINEERING

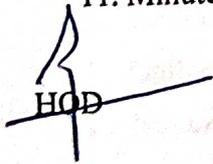
Date: 17-11-2020

CIRCULAR

This is to inform to all the members of the Department Advisory Board (DAB), that there will be a meeting on 25-11-2020 at 3.00 pm in the HOD's chamber of the department.

Agenda of the meeting:

1. Online classes
2. Projects for final year students
3. Planning to conduct an FTTP program in online mode
4. Online certifications by students and faculty
5. ISO certification
6. Files preparation for NAAC, NBA and Autonomous Inspections
7. Curriculum design and syllabi preparation for R-20 regulation
8. Faculty participation in FDPs.
9. Training and Placement progress.
10. To conduct internal and external audit for institutional autonomy.
11. Minutes submitted from PAC for discussion.


HOD

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DEPARTMENT OF MECHANICAL ENGINEERING

Date: 17-11-2020

Dear Mr. K. Rajamouli

Department of Mechanical Engineering of VJIT, Hyderabad hereby invites you to be a member of Departmental Advisory Board (DAB) to discuss on various issues that can help in improving the quality of teaching, learning process. We have identified you as a member of DAB since you evince interest in the field of education system and aspire for some changes in the existing system, which was made clear during our discussions with you earlier. Hence, we request you to accept our invitation to be a member of Department Advisory Board (DAB) of our department for this A.Y. 2020-2021.

This is to inform you in this regard that the Department is conducting a Departmental Advisory Board (DAB) meeting to discuss about various matters concerning our Department on 25-11-2020 at 3.00 pm in HOD's Chamber.

The list of points to be discussed in the meeting is presented below for your perusal.

Agenda of the meeting:

1. Online classes
2. Projects for final year students
3. Planning to conduct an FTTP program in online mode
4. Online certifications by students and faculty
5. ISO certification
6. Files preparation for NAAC , NBA and Autonomous Inspections
7. Curriculum design and syllabi preparation for R-20 regulation
8. Faculty participation in FDPs.
9. Training and Placement progress.
10. To conduct internal and external audit for institutional autonomy.
11. Minutes submitted from PAC for discussion.



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DEPARTMENT OF MECHANICAL ENGINEERING

Date: 17-11-2020

Dear Mr. MuralidharEkambaram

CEO

Adriot Servo-Mechatronics.

Department of Mechanical Engineering of VJIT, Hyderabad hereby invites you to be a member of Departmental Advisory Board (DAB) to discuss on various issues that can help in improving the quality of teaching, learning process. We have identified you as a member of DAB since you evince interest in the field of education system and aspire for some changes in the existing system, which was made clear during our discussions with you earlier. In addition to that, you have a lot of technical expertise in the field of Mechanical Engineering. Hence, we request you to accept our invitation to be a member of Department Advisory Board (DAB) of our department for this A.Y. 2020-2021.

This is to inform you in this regard that the Department is conducting a Departmental Advisory Board (DAB) meeting to discuss about various matters concerning our Department on 25-11-2020 at 3.00 pm in HOD's Chamber.

The list of points to be discussed in the meeting is presented below for your perusal.

Agenda of the meeting:

1. Online classes
2. Projects for final year students
3. Planning to conduct an FTTP program in online mode
4. Online certifications by students and faculty
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6. Files preparation for NAAC , NBA and Autonomous Inspections
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9. Training and Placement progress.
10. To conduct internal and external audit for institutional autonomy.
11. Minutes submitted from PAC for discussion.



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DEPARTMENT OF MECHANICAL ENGINEERING

Date: 07-12-2020

MINUTES OF THE MEETING

The following are the minutes of the DAB meeting held on 25-11-2020

1. The faculty members are advised to hold classes in ZOOM / Google Meet online platforms.
2. The projects undertaken by the students are to be carried out in the institute in the gambits of design, modeling and analysis with minor manufacturing/ fabrication aspects.
3. NITTTR Calcutta has been contacted for sanctioning a STTP program to organize at our institute.
4. Online certification by course era, NPTEL are to be taken up by the faculty and students in order to have continued teaching learning process and up gradation of quality.
5. The preparatory work for ISO certification is to be in place with complete documentation.
6. All the files w.r.to the criteria for NAAC and NBA are to be prepared with in stipulated dates.
7. The composition of the curriculum courses and the course content are to be taken up as per the AICTE guidelines.
8. Online FDPS conducted by various organizations are to be availed by the all faculty members relevant to their specializations to improve the quality.
9. Placements coordinator of the department will work along with the training and placement officer of the institute to monitor the placement progress.
10. All the faculty members are advised to complete the files including course attainments, course files, revision of lab manuals and other administrative files to gear up the work for institutional autonomy visit.



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DEPARTMENT OF MECHANICAL ENGINEERING

Date: 10-12-2020

ACTION TAKEN REPORT

1. The Zoom / Google Meet platforms employed for online classes are initiated and monitored continuously in consultation with the students for effective organization.
2. The arrangements in the college are in place for executing the projects by the final year students using ANSYS, SOLID WORKS, PRO-E etc.
3. NITTTR Calcutta has been contacted for sanctioning a STTP program to organize at our institute in the month of January.
4. NPTEL and COURSE ERA certifications are advised to the faculty and students to improve their latest developments and helping in quality improvements.
5. Documentation related to procedures in the class work, practical's and their guidelines in their laboratories are finalized in order to gear up for ISO certification.
6. Criteria wise files are executed through the coordinators identified for Autonomous, NAAC and NBA.
7. The curriculum designed for R-20 regulation has been discussed and approved. It is forwarded to the BOS for its final approval.
8. Faculty members and students are monitored for their registration to FDPs, webinars and certification courses in order to improve the quality of teaching learning process.
9. Placements coordinator of the department will work along with the training and placement officer of the institute to monitor the placement progress. The schedule for the training program is to be displayed to students without any disturbance to the regular class work.
10. Dr. Phaneendra is made in charge for the NAAC associated activities. All the faculty members are advised to complete the files including course attainments, course files, revision of lab manuals and other administrative files to gear up the work for institutional autonomy visit.



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Ref: VJIT/CE/DAB/20-21/ORDER

DATE: 03-11-2020

Department of Civil Engineering

Office Order

The Department Advisory Board (DAB) of the Department of CE is constituted with the following members.

- | | |
|--------------------------------|--|
| 1. Dr. Pallavi Badry | -Chairman and HOD, Dept. of CE |
| 2. Dr. N. Sudharsan | - Convener and Professor, CE |
| 3. Dr. S. Shrihari | - Member and Professor, CE |
| 4. Dr. Kamalini Devi | - Member and Associate Professor |
| 5. Mr. G. Srinath | - Member and Asst. Professor |
| 6. K. Renuka (17911A0181) | - Student, B. Tech IV Year, CE |
| 7. Jyothi Induja (18911A0174) | - Student, B. Tech III Year, CE |
| 8. Mr. Ravikanth | - MD, Nilaya Constructions, (Industry Expert) |
| 9. Mr. Shaik Salimulla Shariff | - Project Head, Fortune Group, (Parent representative) |
| 10. Dr. B. Narendra | - Assoc. Professor, CE, CVSR (Academic Expert) |
| 11. Mr. D. Kalyan Ram Naik | - Alumni |

Pallavi
Chairman, DAB

To

- Director
- Principal
- IQAC
- Members of DAB



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Ref: VJIT/CE/DAB/20-21/CIRCULAR

DATE: 04-11-2020

Department of Civil Engineering

The members of the Department Advisory Board are hereby informed to attend the meeting on 05-11-2020 in HOD's chamber. The members are requested to make a note of the details of the agenda and offer their valuable suggestions and opinions to support and strengthen the department's goals and academic standards.

1. Dr. Pallavi Badry - Chairman and HOD, Dept. of CE
2. Dr. N. Sudharsan - Convener and Professor, CE
3. Dr. S. Shrihari - Member and Professor, CE
4. Dr. Kamalini Devi - Member and Associate Professor
5. Mr. G. Srinath - Member and Asst. Professor
6. K. Renuka (17911A0181) - Student, B. Tech IV Year, CE
7. Jyothi Induja (18911A0174) - Student, B. Tech III Year, CE
8. Mr. Ravikanth - MD, Nilaya Constructions. (Industry Expert)
9. Mr. Shaik Salimulla Shariff - Project Head, Fortune Group, (Parent representative)
10. Dr. B. Narendra - Assoc. Professor, CE, CVSR (Academic Expert)
11. Mr. D. Kalyan Ram Naik - Alumni

Agenda of the meeting:

1. To review and analyze the report submitted by PAC.
2. Impact Analysis report of Alumni
3. Results of even semester 2018-19 and odd semester 2019-20
4. Department Budget for the academic year 2020-21
5. Thrust areas to conduct Co-Curricular activities
6. Teaching Learning Methodologies
7. Consultancy Projects
8. Placement activity
9. Any other points with the permission of Chair

Pallavi
Chairman, DAB



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VJIT/CE/DAB/20-21

Date: 05-11-2020

Department of Civil Engineering

Minutes of the Department Advisory Board meeting

The following points were discussed during the DAB meeting held on 05-11-2020 at 2 PM in HOD's Chamber and the minutes were recorded as below:

1. To review and analyze the report submitted by PAC:

- Head of the Department welcomed the members of the DAB committee who had assembled for the meeting and discussed on the Vision and Mission, PEO and PSOs of Department.
- Dr. Pallavi Badry discussed on the conduction of classes through online mode.
- K. Renuka and Jyothi Induja stated the various issues that students are facing through online teaching and learning process.
- DAB insisted all the faculty members of the department to focus on delivery of quality content for their respective subjects and the recording of online lectures must be there for each lecture delivered to help the students who face network issues for attending any class in later stages.
- DAB has discussed the perspective plans of the upcoming semester. Dr. Sudharsan and Dr. Srihari suggested the areas on which improvement is needed such as students' academic progress, Improvement in Industry-Institution Interaction, Enhancement in the quality of Teaching and Learning and Promotion of Research publication by faculty members and students etc.
- The PO attainment target is set as 2.10 for the 2020-2021 batch.
- Head of the Department verified the previous academic audit report and insisted to keep the files ready for the next Audit by considering all the comments of previous audit.

2. Impact Analysis report of Alumni

- The alumni and Employer feedbacks were done for 2015-2019 batch and the Impact analysis has been done as follows
- ❖ Alumni suggested enhancing the software awareness and computer knowledge of the civil engineering students to be suitable for employment in software field.
- ❖ Incorporation of software awareness program in different discipline were also demanded.
- ❖ In addition to that, some alumni suggested to include specific professional courses other than civil engineering courses to get employment in multidisciplinary field.

3. Results of even semester 2018-19 and odd semester of 2019-20

- DAB members have discussed the results of even semester 2018-19 and odd semester 2019-20 and analyzed the results.
- DAB discussed on the conduction of examinations of second semester 2019-20 which is postponed due to pandemic.

4. Approval of Department Budget for the academic year 2020-21 :

- Dr. Pallavi Badry already informed the concerned Incharges to prepare budget requirements of the department.
- DAB reviewed the proposed budget prepared for the academic year 2020-21 considering the requirement for Laboratory equipment, Software, Laboratory consumables, Maintenance and spares, R&D, Training and Travel and Miscellaneous expenses
- The proposed budget for AY 2020-21 is finalized as Rs 12,60,000 and the same is forwarded to IQAC for further approval.

5. Thrust areas to conduct Co-Curricular activities

- The students of department of civil engineering are associated with Indian Concrete Institute (ICI) student chapter. Students are involved in organizing various events in association with ICI.
- DAB suggested to organize more events annually where students from other institutes can participate.
- Mr. Shaik Salimulla Shariff suggested to conduct a Project expo for 4th year students.
- Students club DELTA is also activated to organize events.
- Mr. Shaik Salimulla Shariff has appreciated various co-curricular activities in the department that helped in developing a positive attitude among students.
- Mr. Garimilla Ravi Teja added a point mentioning the current scenario in industries and asked to take the suggestions from alumni during the Alumni meet regarding current industrial requirements

6. Teaching Learning Methodologies

- Dr. Pallavi Badry explained on how to prepare PPT presentation for theory subjects.
- Dr. A. Vimala has appreciated all the Teaching Learning Methodologies adopted.

7. Consultancy Projects

- Dr. S. Shrihari has discussed on the research project which has been approved in collaboration with other institutes.
- Dr. B. Narendra suggested the Department to reapply for Greater Hyderabad Municipal Corporation (GHMC) consultancy project.

8. Placement activity

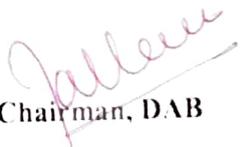
- DAB suggested the department to create at least 69 internship opportunities for the fastrack batch.
- DAB reviewed the action plan for the internship and placement opportunities for students prepared by the Placement coordinator and IIC coordinator.

9. Any other points with the permission of Chair

- K. Renuka, student member requested to provide some extra revision classes for the structural subjects.

Following members were present:

1. Dr. Pallavi Badry -Chairman and HOD, CE
2. Dr. N. Sudharsan - Convener and Professor, CE
3. Dr. S. Shrihari - Member and Professor, CE
4. Dr. Kamalini Devi - Member and Associate Professor
5. Mr. G. Srinath - Member and Asst. Professor
6. K. Renuka (17911A0181) - Student, B. Tech IV Year, CE
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8. Mr. Ravikanth - MD, Nilaya Constructions, (Industry Expert)
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10. Dr. B. Narendra - Assoc. Professor, CE, CVSR (Academic Expert)
11. Mr. D. Kalyan Ram Naik - Alumni


Chairman, DAB

To

- Director
- Principal
- IQAC
- Members of DAB

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DATE: 14.07.2020

Department of Electronics and Communication Engineering

Office Order

Head of the department of ECE is pleased to constitute **Department Advisory Board (DAB)** of the following members for the academic year 2020- 2021. DAB will support and strengthen the department's goals and academic standards while providing suggestion to the department on how it can serve better to its students, department and the institute.

SI. No	Participant	Designation
1	Dr. K. Vasanth	Professor/ECE, Chairman
2	Dr. Ganesan P	Professor/ECE, Convener
3	Dr. S. Thulasi Prasad-	Professor/ECE, Convener
4	Dr. V.G. Sivakumar	Assoc. Professor/ECE, Member
5	Dr. M. Vadivel	Assoc. Professor/ECE, Member
5	Mr. Hariharan Anantharaman	Industry Representative
6	Mr. Ankit Agarwal	Parent Representative
7	Mr. Karthikeyan	Alumni Representative
8	Ms. Sai Alekya	Student Representative

HOD

Copy to

- The Director
- The Principal
- IQAC
- Individuals
- To file

Head of the Department
Department of Electronics and Communication Engg.
Vidya Jyothi Institute of Technology.
Hyderabad-500075

Head of the Department
Department of Electronics and Communication Engg.
Vidya Jyothi Institute of Technology.
Hyderabad-500075



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Ref: VJIT/ECE/DAB-08/JUL/2020

Date: 28-07-2020

Department of Electronics and Communication Engineering

Dear Sir / Madam,

The 8th meeting of the Department Advisory Board (DAB) is assembled at 1.00 pm on 28-07-2020 at E block Board Room for addressing to review and analyze the agenda notified.

The Agenda for this meeting is listed as.

- To ratify the Program assessment committee minutes.
- To discuss and implement the suggestions on AAC report
- Training program required for the students and staff for updating the industry requirements.
- Industry-Institute interaction/skill development initiatives
- To discuss Student Placements activities.
- To review and analyze the report submitted by PAC on CO,PO, PSOs and PEOs levels.
- To Review about the quality of project that are carried out by the Students.
- Budget requirements of the department.
- Any other item with permission of chair

Minutes of Meeting

The meeting of DAB members of VJIT ECE Department, Hyderabad is held on 28-07-2020 at E block Board Room, 1:00 PM to discuss the agenda given in the circular. All members attended the meeting and gave their valuable suggestions.

The following points were discussed during the meeting and the minutes were recorded as below

1. Head of the Department welcomed the members of the committee who had assembled for reviewing the assessment method of programme objective and outcome for the ECE department.
2. The committee reviewed and approved the PAC minutes.
3. The chairperson briefed the report on AAC sent by IQAC and discussed to implement the suggestion in the forth coming year.


Head of the Department
Department of Electronics and Communication Engineering
Vidya Jyothi Institute of Technology,
Hyderabad-500075

4. Dr. Thulasi Prasad mentioned the importance of Training program required for staff as well as students to update the knowledge based on recent trends in new technology.
5. The committee member suggested to improve the knowledge of the students in current trends in new technology by visiting the domain based industry and doing internships in the industry.
6. Dr. Siva Kumar suggested about the importance of skills acquired by the students and their impact on placements. Also insist the staff to encourage and involve in the placement activities.
7. The committee discussed the analysis of feedback on PEOs collected from all stakeholders and their Outcome after graduation; it was found that the PEO attainment was increasing slightly from previous academic year. Hence it has been resolved in the Department Advisory Board (DAB) meeting that the same Vision, Mission and PEOs will be followed for the next consecutive year also.
8. Mr. Hariharan Anantharaman reviewed and found to be many of the projects were done based on embedded domain. Hence the committee suggested the staff members to carry out the project on other domains also based on industry requirements.
9. The chairperson introduced budget allocation to purchase of new lab equipment and software. The Committee approved the budget.
10. Dr. Ganesan Emphasis the importance of value-added training courses. He also put forwarded the enhancement of Industry Institute Interaction.
11. Dr. Thulasi Prasad explained the innovative teaching methods utilized for the effective teaching and learning process.

Finally, HOD thanked the members of the committee who had assembled for reviewing the mentioned above agenda points for the ECE department and forum disbursed. All the members are agreed to follow the DAB functions & responsibilities.


(Chairman/DAB)

Copy to

- The Director
- The Principal
- Department Advisory Board
- IQAC
- Individuals


Head of the Department
Department of Electronics and Communication
Vidya Jyothi Institute of Technology,
Mysore-500075



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DATE: 28.07.2020

Department of Electronics and Communication Engineering

The following members of the Department Assessment Board (DAB) are participated and gave their valuable suggestions to support and strengthen the department's goals and academic standards. This meeting is conducted on 28-07-2020 at E block Board Room.

SI. No	Participant	Designation	Signature
1	Dr. K. Vasanth	Professor/ECE, Chairman	
2	Dr. Ganesan P	Professor/ECE, Convener	
3	Dr. S. Thulasi Prasad	Professor/ECE, Convener	
4	Dr. V.G. Sivakumar	Assoc. Professor/ECE, Member	
5	Dr. M. Vadivel	Assoc. Professor/ECE, Member	
5	Mr. Hariharan Anantharaman	Industry Representative	
6	Mr. Ankit Agarwal	Parent Representative	
7	Mr. Karthikeyan	Alumni Representative	
8	Ms. Sai Alekya	Student Representative	

(Chairman/DAB)

Copy to

- The Director
- The Principal
- Department Advisory Board
- IQAC
- Individuals

Head of the Department
Department of Electronics and Communication Engineering
Vidya Jyothi Institute of Technology,
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Ref: VJIT/MBA/DAB/20-21/ORDER

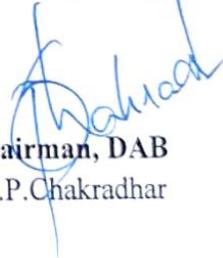
DATE: 8.03.2021

Department of MBA

Office Order

The Department Advisory Board (DAB) of MBA Department is constituted with the objective of suggesting improvements in academic plans and recommending standard practices by remaining up to date with the latest requirements of the industry. It is hereby informed to all concerned that the following persons are identified as members of the Department Advisory Board (DAB).

- | | |
|--------------------------------------|--|
| 1. Dr.P.Chakradhar | -Chairman and HOD, Dept. of MBA |
| 2. Dr.K.V.R.Satya Kumar | - Convener and Asst. Professor, MBA |
| 3. Mrs..P.Suneela Bharathi | - Member and Asst. Professor, MBA |
| 4. Mrs.K.Kavitha | - Member and Asst. Professor, MBA |
| 5. K.Sushmarani.Mounica (19911E0026) | - Student, MBA IInd Year |
| 6. Ch.Sharmila Reddy (20911E0014) | - Student, MBA Ist Year. |
| 7. Mr.Sathi Reddy | - Parent Representative |
| 8. Dr. Vidyadhar Reddy - | Professor IPE
Indian Institute of Public Enterprise Hyd.
(Academic Expert) |


Chairman, DAB
Dr.P.Chakradhar

To

- Director
- Principal
- IQAC
- Members of DAB



Vidya Jyothi Institute of Technology

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Aziz Nagar Gate, C.B. Post, Hyderabad-500 075

Ref: VJIT/MBA/DAB/20-21/CIRCULAR

Date: 9-03-2021

Department of MBA

All the members of Department Advisory Board (DAB) are hereby informed that the DAB meeting will be held on 10-03-2021 at 1 P.M. in the HOD's chamber. All the members are requested to attend the meeting.

1. Dr.P.Chakradhar -Chairman and HOD, Dept. of MBA
2. Dr.K.V.R.Satya Kumar - Convener and Asst. Professor, MBA
3. Mrs..P.Suneela Bharathi - Member and Asst. Professor, MBA
4. Mrs.K.Kavitha - Member and Asst. Professor, MBA
5. K.Sushmarani (19911E0026) - Student, MBA IInd Year
6. Ch.Sharmila Reddy (20911E0014) - Student, MBA Ist Year.
7. Mr.Sathi Reddy - Parent Representative
8. Dr. Vidyadhar Reddy - Professor IPE
Indian Institute of Public Enterprise Hyd.
(Academic Expert)

Agenda:

- Welcome address by Chairman
- Roles and responsibilities of DAB
- Review and analyze the report submitted by PAC
- Quality Improvements initiatives for prospective planning
- Status of Vision and Mission statements of the department..
- Any other suggestions with permission of chair


Chairman, DAB
Dr.P.Chakradhar

To

- Director
- Principal
- IQAC
- Members of DAB



Vidya Jyothi Institute of Technology

(Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Aziz Nagar Gate, C.B. Post, Hyderabad-500 075

Ref: VJIT/MBA/DAB/20-21/1

Date: 10.03.2021

Department of MBA

Minutes of the Department Advisory Board Meeting

The Department Advisory Board meeting was held on 10.03.2021 at 1.00 PM in HOD's Chamber to review and analyze the report submitted by PAC. In this meeting the following issues are taken up, discussed and the minutes are as follows.

1. Welcome address by Chairman

- Dr.P.Chakradhar, Chairman of DAB, welcomed all the members for the first Meeting and requested all members to introduce themselves.

2. Roles and responsibilities of DAB

Dr.P.Chakradhar, discussed the roles and responsibilities of DAB in length.

- The committee reviews and evaluates the program effectiveness and proposes necessary changes for continuous improvement.
- Prepares and submits periodic reports to the key stake holders on program activities, progress and status.
- Motivates the faculty and students towards attending workshops, developing projects, developing working models, paper publications and research.
- Interacts with students, faculty, program coordinators, class in-charges and external stakeholders regarding the improvement of POs, PSOs and Program Educational Objectives (PEOs).

3. Review and analyze the report submitted by PAC

- Dr.P.Chakradhar, and other DAB members have reviewed the report submitted by the PAC for the approval.
- Dr.P.Chakradhar, appreciated Mrs.P. Suneela Bharathi who had taken sincere effort to frame course outcomes of all the courses of R19 syllabus.
- DAB overviewed the course outcomes defined for all the courses of R19 syllabus of MBA Department and approved it.

4. Quality Improvements initiatives for prospective planning

- Dr.P.Chakradhar advised all members to give views in preparing a Long-term Planning to determine the future course of action of the MBA Department.
- Dr.P.Chakradhar, insisted the members to work towards improvement of department by identifying industries to get internship in the future.
- The meeting was further directed towards the major topic of finding the quality parameters that are self-learning platform like NPTEL, student and faculty publications on innovative ideas and membership in professional bodies.

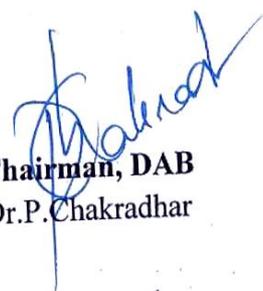
- Dr.Vidyadhar Reddy ,suggested to take initiatives in the preparation of the perspective plan considering the quality indicators on certain criteria such as students' participation in various events in or outside of the campus, conduction of guest lectures, and faculty participation in FDP etc.
- Mr. Sathi Reddy, Parent Representative suggested all the members to start identifying resource persons for Guest Lectures.

5. Status of framing Vision and Mission statements

- DAB members discussed on the drafting of Vision and Mission statements of the department which were initiated in PAC meeting considering the objectives of outcome based education approach.
- All the members have given constructive suggestions in framing the Vision and Mission statements of the department.

6. Any other suggestions with permission of chair

- Dr.P.Chakradhar, requested the members to identify industry person for Guest Lectures for the second year students.
- Dr.P.Chakradhar thanked the faculty, students, and external stake holders for making the first DAB successful.
- The meeting was closed by extending a heartfelt appreciation for every minute detail shared by the members and they were assured that a sincere effort will be taken to accomplish the suggestions effectively by the department.


Chairman, DAB
Dr.P.Chakradhar

To

- Director
- Principal
- IQAC
- Members of DAB