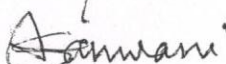


Part B-Program Assessment Worksheet

Program Level Criteria - To be Assessed by Evaluator

Name of the Institution Vidya Jyothi Institute of Technology, Azeez Nagar Gate, Himayat Nagar (V), C.B.Post, Hyderabad 500075, Telangana
 Name of the Program Information Technology

Criterion 1: Vision, Mission and Program Educational Objectives (60)							
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines (Marks)	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
1.1.	State the Vision and Mission of the Department and Institute	5	A. Availability of statements of the Departments (1) B. Appropriateness/Relevance of the Statements (2) C. Consistency of the Department statements with the Institute statements (2)	1 1 1	3	3	Mission and Vision well defined. Modern outlook for Information Technology missing in the statements
1.2.	State the Program Educational Objectives (PEOs)	5	Program Educational Objectives (3 to 5) (5) Appropriateness	2	2	2	No evidence of proper framing of program education objectives found
1.3.	Indicate where and how the Vision, Mission and PEOs are published and disseminated among stakeholders	10	A. Adequacy in respect of publication & dissemination (2) B. Process of dissemination among stakeholders (2) C. Extent of awareness of Vision, Mission & PEOs among the stakeholder (6)	2 1 3	6	6	Limited evidence of vision, mission and PEOs shared among stakeholders
1.4.	State the process for defining the Vision and Mission of the Department, and PEOs of the program	25	A. Description of process for defining the Vision, Mission of the Department (10) B. Description of process for defining the PEOs of the program (15)	5 6	11	11	Process in place. However, limited evidence of involvement of all stakeholders seen. Process requires improvement for betterment
1.5.	Establish consistency of PEOs with Mission of the Department	15	A. Preparation of a matrix of PEOs and elements of Mission statement (5) B. Consistency/justification of co-relation parameters of the above matrix (10)	3 5	8	8	Weak foundation of co-relation parameters
Total of Criterion 1:		60	Overall Marks for Criterion 1:		30	30	



Signature (Program Evaluator 1)




Signature (Program Evaluator 2)

(Prof. Himanshu Kumar)

Criterion 2: Program Curriculum and Teaching – Learning Processes (120)							
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
2.1.	Program Curriculum	20					
2.1.1.	State the process used to identify extent of compliance of the University curriculum for attaining the Program Outcomes (POs) & Program Specific Outcomes (PSOs), mention the identified curricular gaps, if any	10	A. Process used to identify extent of compliance of University curriculum for attaining POs & PSOs (6)	4		13	Limited efforts made for curricular gap identification No representation or involvement of faculty in university affairs. Limited documentation available for mapping content beyond syllabus with POs
			B. List the curricular gaps for the attainment of defined POs & PSOs (4)				
2.1.2.	State the delivery details of the content beyond the syllabus for the attainment of POs & PSOs	10	A. Steps taken to get identified gaps included in the curriculum. (letter to university/BOS) (2)	3	7		
			B. Delivery details of content beyond syllabus (5)	1			
			C. Mapping of content beyond syllabus with the POs & PSOs (3)	3			
2.2.	Teaching-Learning Processes	100		2	6		
2.2.1	Describe the Process followed to improve quality of Teaching Learning	25	A. Adherence to Academic Calendar (3)	2	12	22	Multi media projector systems in place. However, limited usage due to overheat, lack of preparation by faculty and limited use of NPTEL material
			B. Use of various instructional methods and pedagogical initiatives (3)	2			
			C. Methodologies to support weak students and encourage bright students (4)	2			
			D. Quality of classroom teaching (Observation in a Class) (3)	1			
			E. Conduct of experiments (Observation in Lab) (3)	2			
			F. Continuous Assessment in the laboratory (3)	1			
			G. Student feedback on teaching learning process and actions taken (6)	2			
2.2.2.	Quality of internal semester Question papers, assignments and Evaluation	20	A. Process for internal semester question paper setting, evaluation and effective process implementation (5)	3	10		Quality of internal test paper, assignment and evaluation process needs improvement
			B. Process to ensure questions from outcomes/learning levels perspective (5)	2			
			C. Evidence of COs coverage in class test / mid-term tests (5)	2			
			D. Quality of Assignment and its relevance to COs (5)	3			



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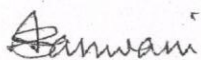
UG Engineering Tier							
2.2.3.	Quality of student projects	25	A. Identification of projects and allocation methodology to Faculty (3)	2	13 /	30	Projects assigned are at par with latest trends. However, limited training and lack of dedicated efforts by faculty and students has resulted in poor quality of projects
			B. Types and relevance of the projects and their contribution towards attainment of POs and PSOs(5)	2			
			C. Process for monitoring and evaluation (5)	2			
			D. Process to assess individual and team performance(5)	3			
			E. Quality of completed projects/working prototypes (5)	3			
			F. Evidences of papers published /Awards received by projects etc. (2)	1			
2.2.4.	Initiatives related to industry interaction	15	A. Industry supported laboratories (5)	4	10 /	30	Limited evidence of lab setup with industry support. However, more efforts are required to pass its benefits to students
			B. Industry involvement in the program design and partial delivery of any regular courses for students (5)	3			
			C. Impact analysis of industry institute interaction and actions taken thereof (5)	3			
2.2.5.	Initiatives related to industry internship/summer training	15	A. Industrial training/tours for students (3)	1	7 /	30	Documentary evidence shown at many places does not tally with facts and observations
			B. Industrial /Internship /summer training of more than two weeks and post training Assessment (4)	2			
			C. Impact analysis of industrial training (4)	2			
			D. Student feedback on initiative (4)	2			
Total of Criterion 2:		120	Overall Marks for Criterion 2:			65	

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Criterion 3: Course Outcomes and Program Outcomes (120)

Program Outcomes (120)							
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
3.1.	Establish the correlation between the courses and the POs & PSOs	20				12	Course outcomes defined properly for all subjects. The mapping of correlation in place. However, the qualitative improvement resulting from the exercise is missing
3.1.1.	Course Outcomes	5	Evidence of COs being defined for every course (5)	3	3		
3.1.2.	CO-PO/PSOs matrices of courses selected in 3.1.1 (six matrices)	5	Explanation of table to be ascertained (5)	3	3		
3.1.3.	Program level Course-PO/PSOs matrix of ALL courses including first year courses	10	Explanation of tables to be ascertained (10)	6	6		
3.2.	Attainment of Course Outcomes	50				24	Assessment process in place. Limited efforts to make/improve quality and setting the benchmark levels
3.2.1.	Describe the assessment processes used to gather the data upon which the evaluation of Course Outcome is based	10	A. List of assessment processes (2)	2	6		
			B. The quality /relevance of assessment processes & tools used (8)	4			
3.2.2.	Record the attainment of Course Outcomes of all courses with respect to set attainment levels	40	Verify the attainment levels as per the benchmark set for all courses (40)	18	18		
3.3.	Attainment of Program Outcomes and Program Specific Outcomes	50				27	Assessment process & tools in place. However, the quality needs improvement Difficult to measure levels of attainment due to lack of understanding of benchmark levels
3.3.1.	Describe assessment tools and processes used for assessing the attainment of each of the POs & PSOs	10	A. List of assessment tools & processes (5)	3	6		
			B. The quality/relevance of assessment tools/processes used (5)	3			
3.3.2.	Provide results of evaluation of each PO & PSO	40	A. Verification of documents, results and level of attainment of each PO/PSO (24)	12	21		
			B. Overall levels of attainment (16)	9			
Total of Criterion 3:		120	Overall Marks for Criterion 3:		63		



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Criterion 4: Students' Performance (150)

S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall, Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
4.1.	Enrolment Ratio (20)	20	<p>A. $\geq 90\%$ students enrolled at the First Year Level on average basis during the previous three academic years starting from current academic year (20)</p> <p>B. $\geq 80\%$ students enrolled at the First Year Level on average basis during the previous three academic years starting from current academic year (18)</p> <p>C. $\geq 70\%$ students enrolled at the First Year Level on average basis during the previous three academic years starting from current academic year (16)</p> <p>D. $\geq 60\%$ students enrolled at the First Year Level on average basis during the previous three academic years starting from current academic year (14)</p> <p>E. $\geq 50\%$ students enrolled at the First Year Level on average basis during the previous three academic years starting from current academic year (12)</p> <p>F. Otherwise '0'.</p>	20	20	20	
4.2.	Success Rate in the stipulated period of the program	40					
4.2.1.	<p>Success rate without backlogs in any Semester/year of study</p> <p>Without Backlog means no compartment or failures in any semester/year of study</p>	25	<p>SI= (Number of students who graduated from the program without backlog)/(Number of students admitted in the first year of that batch and actually admitted in 2nd year via lateral entry and separate division, if applicable)</p> <p>Average SI = Mean of success index (SI) for past three batches</p> <p>Success rate without backlogs in any year of study = $25 \times \text{Average SI}$</p>	14	14	28	<p>Avg. SI = $(0.60+0.60+0.55+0.51)/4 = 0.57$;</p> <p>Assessment = $25 \times 0.57 = 14.25$</p>
4.2.2.	Success rate with backlog in stipulated period (actual duration of the program)	15	<p>SI= (Number of students who graduated from the program with backlog in the stipulated period of course duration)/(Number of students admitted in the first year of that batch and actually admitted in 2nd year via lateral entry and separate division, if applicable)</p> <p>Average SI = mean of success index (SI) for past three batches</p> <p>Success rate = $15 \times \text{Average SI}$</p>	14	14		<p>Avg. SI = $(0.92+0.90+0.87+0.91)/4 = 0.90$;</p> <p>Assessment = $15 \times 0.90 = 13.5$</p>

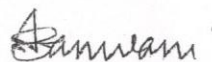
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4.3.	Academic Performance in Third Year	15	<p>Academic Performance = 1.5 * Average API (Academic Performance Index)</p> <p>API = ((Mean of 3rd Year Grade Point Average of all successful Students on a 10 point scale) or (Mean of the percentage of marks of all successful students in Third Year/10)) x (successful students/number of students appeared in the examination)</p> <p>Successful students are those who are permitted to proceed to the final year</p>	11	11	11	<p>Avg. API = $(7.36+7.44+7.23+7.15)/4$ $= 7.29$; Assessment = $1.5 * 7.29 = 10.93$</p>
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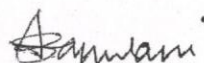


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UG Engineering Tier-									
4.4.	Academic Performance in Second Year	15	10				10	Avg. API = $(7.15+7.13+6.92+6.75)/4$)=6.98 ; Assessment = $1.5*6.98 = 10.47$	
4.5.	Placement, Higher studies and Entrepreneurship	40	Assessment Points = $40 \times \text{average of three years of } [(x + y + z)/N]$ where, x = Number of students placed in companies or Government sector through on/off campus recruitment, y = Number of students admitted to higher studies with valid qualifying scores (GATE or equivalent State or National level tests, GRE, GMAT etc.), z = No. of students turned entrepreneur in engineering/technology N =Total number of final year students		10	10	25	25	Avg. Placement = $(21/36+29/42+36/58)/3= 0.63$ Assessment = $40*0.63 = 25.2$
4.6.	Professional Activities	20					9		
4.6.1.	Professional societies/chapters and organizing engineering events	5	A. Availability & activities of professional societies/chapters (3)		2	Limited evidence of institute level activities like skill training in android and recent technologies			
			B. Number, quality of engineering events (organized at institute, Level- Institute/State/National/International) (2)		1				
4.6.2.	Publication of technical magazines, newsletters, etc.	5	A. Quality & Relevance of the contents and Print Material (3)		1	Technical Magazine not regularly published. Newsletter publication also had limited involvement of students			
			B. Participation of Students from the program (2)		1				
4.6.3.	Participation in inter-institute events by students of the program of study (at other institutions)	10	A. Events within the state (2)		1	Participatiation outside state is rarely observed			
			B. Events outside the state (3)		1				
			C. Prizes/awards received in such events (5)		2	4			
Total of Criterion 4:		150	Overall Marks for Criterion 4:				103		

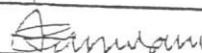


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Criterion 5: Faculty Information and Contributions (200)						
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks
				Marks	Total	
5.1.	Student-Faculty Ratio (SFR)	20	<p>Marks to be given proportionally from a maximum of 20 to a minimum of 10 for average SFR between 15:1 to 20:1, and zero for average SFR higher than 20:1 (Refer calculation in SAR) as per the marks distribution given below:</p> <p>15.00 - 15.50 - 20 marks 15.51 - 16.50 - 18 marks 16.51 - 17.50 - 16 marks 17.51 - 18.50 - 14 marks 18.51 - 19.50 - 12 marks 19.51 - 20.00 - 10 marks</p> <ul style="list-style-type: none"> Minimum 75% should be Regular/Full Time faculty and the remaining can be Contractual Faculty/Adjunct Faculty/Resource Source from industry as per AICTE norms and standards. The contractual Faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective cadre. 	15	15	15
5.2.	Faculty Cadre Proportion	25	<p>Cadre Proportion Marks =</p> $\left[\frac{AF1}{RF1} + \left(\frac{AF2}{RF2} \times 0.6 \right) + \left(\frac{AF3}{RF3} \times 0.4 \right) \right] \times 12.5$ <ul style="list-style-type: none"> If AF1 = AF2 = 0 then zero marks Maximum marks to be limited if it exceeds 25 (Refer calculation in SAR) 	20	20	20
5.3.	Faculty Qualification	25	<p>FQ = $2.5 \times \{ (10X + 4Y) / F \}$ where, X is no. of faculty with Ph.D., Y is no. of faculty with M.Tech, F is no. of faculty required to comply 1:15 Faculty Student ratio (no. of faculty and no. of students required to be calculated as per S.1)</p>	16	16	16
5.4.	Faculty Retention	25	<p>A. $\geq 90\%$ of required Faculties retained during the period of assessment keeping CAYm3 as base year (25) B. $\geq 75\%$ of required Faculties retained during the period of assessment keeping CAYm3 as base year (20) C. $\geq 60\%$ of required Faculties retained during the period of assessment keeping CAYm3 as base year (15) D. $\geq 50\%$ of required Faculties retained during the period of assessment keeping CAYm3 as base year (10) E. Otherwise (0)</p>	25	25	25
						As per calculated data from AICTE site

 Signature (Program Evaluator 1)

UG Engineering Tier-									
5.5.	Innovations by the Faculty in Teaching and Learning	20	A. The work must be made available on Institute Website (4)	2	8	8	Limited evidence of faculty in innovation. Lack of innovative theory and lab assignments, course material		
			B. The work must be available for peer review and critique (4)	2					
			C. The work must be reproducible and developed further by other scholars (2)	1					
			D. Statement of clear goals, use of appropriate methods, significance of results, effective presentation and reflective critique (10)	3					
5.6	Faculty as participants in Faculty development /training activities /STTPs	15	For each year: Assessment = $3 \times \text{Sum} / 0.5 \text{RF}$ Average assessment over last three years starting from CAYm1 (Marks limited to 15)	8	8	8	$3 \times (19/0.5 \times 14.4 + 20/0.5 \times 14.4 + 17/0.5 \times 14.40) = 8$: Limited faculty involvement as resource person, key note speaker, expert in outside faculty development/training activities		
5.7.	Research and Development	30				10	Lack of quality research papers, books		
5.7.1.	Academic Research	10	A. Number of quality publications in refereed/SCI Journals, citations, Books/Book Chapters etc. (6)	2	4				
			B. PhD guided /PhD awarded during the assessment period while working in the institute (4)	2					
5.7.2	Sponsored Research	5	Funded research from outside; Cumulative during last three years starting from CAYm1: Amount > 20 Lacs – 5 Marks Amount >= 16 Lacs and <= 20 lacs – 4 Marks Amount >= 12 Lacs and < 16 lacs – 3 Marks Amount >= 8 Lacs and < 12 lacs – 2 Marks Amount >= 4 Lacs and < 8 lacs – 1 Mark Amount < 4 Lacs – 0 Mark	2	2			One sponsored research of 10.0 Lacs grant with support of computer science department	
5.7.3	Development Activities	10	A. Product Development B. Research laboratories C. Instructional materials D. Working models/charts/monograms etc.	4	4			One laboratory with support of industry in place	
5.7.4.	Consultancy (From Industry)	5	Consultancy; Cumulative during last three years starting from CAYm1: Amount > 10 Lacs – 5 Marks Amount >= 8 Lacs and <= 10 lacs – 4 Marks Amount >= 6 Lacs and < 8 lacs – 3 Marks Amount >= 4 Lacs and < 6 lacs – 2 Marks Amount >= 2 Lacs and < 4 lacs – 1 Mark Amount < 2 Lacs – 0 Mark	0	0			No evidence of consultancy/expertise shown by the faculty.	
5.8.	Faculty Performance Appraisal and Development System (FPADS)	30	A. A well defined performance appraisal and development system instituted for all the assessment years (10)	7	23	23	Limited appraisal system. However, it is not used for qualitative improvement in academics and research		
			B. Its implementation and effectiveness (20)	16					
5.9.	Visiting/Adjunct/Emeritus Faculty etc.	10	Provision of Visiting /Adjunct/Emeritus faculty etc.(1)	1	3	3	Limited number of expert lectures by adjunct/emergitus faculty		
			Minimum 50 hours per year interaction per year to obtain three marks : $3 \times 3 = 9$	2					
Total of Criterion 5:			Signature (Program Evaluator 1)		9	Overall Marks for Criterion 5:		128	Signature (Program Evaluator 2)

Criterion 6: Facilities and Technical Support (80)

S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
6.1.	Adequate and well equipped laboratories, and technical manpower	30	A. Adequate well-equipped laboratories to run all the program-specific curriculum (20)	13	21	21	available. However, upgradation is required with more processing power and improved internet bandwidth. More licensed softwares as per recent trends
			B. Availability of adequate technical supporting staff (5)	4			
			C. Availability of qualified technical supporting staff (5)	4			
6.2.	Additional Facilities created for improving the quality of learning experience in Laboratories	25	A. Availability and relevance of additional facilities(10)	5	14	14	Usage of lab facilities limited to fundamental computer science subjects
			B. Facilities utilization and effectiveness (10)	6			
			C. Relevance to POs and PSOs (5)	3			
6.3.	Laboratories: Maintenance and overall ambience	10	Maintenance and overall ambience (10)	6	6	6	No mechanism for e-Waste disposal
6.4.	Project laboratory	5	Facilities & Utilization (5)	3	3	3	Limited students working on quality projects
6.5.	Safety measures in laboratories.	10	Safety measures in laboratories (10)	7	7	7	Fire extinguishers in place; Staff was not trained for emergency usage
Total of Criterion 6:		80	Marks for Criterion 6:		51		

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Criterion 7: Continuous Improvement (50)							
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
7.1.	Actions taken based on the results of evaluation of each of the POs and PSOs	20	A. Documentation of POs and PSOs attainment levels (5)	2	7	7	Documentary evidence does not tally with observations and interactions with faculty
			B. Identification of gaps/shortfalls (5)	2			
			C. Plan of action to bridge the gap and its Implementation (10)	3			
7.2.	Academic Audit and actions taken during the period of Assessment	10	Assessment shall be based on conduct and actions taken in relation to continuous improvement (10)	6	6	6	Limited evidence of academic audit and the suggestions for improvement adopted
7.3.	Improvement in Placement, Higher Studies and Entrepreneurship	10	A. Improvement in Placements (5)	3	6	6	Quality of students placements and the average salary needs improvement
			B. Improvement in Higher Studies (3)	2			
			C. Improvement in number of Entrepreneurs (2)	1			
7.4.	Improvement in the quality of students admitted to the program	10	Assessment is based on improvement in terms of ranks/score in qualifying state level/national level entrance tests, percentage Physics, Chemistry and Mathematics marks in 12th Standard and percentage marks of the lateral entry students	8	8	8	
Total of Criterion 7:		50	Marks for Criterion 7:		27		



Signature (Program Evaluator 1)



Signature (Program Evaluator 2)

Part B-Program Assessment Worksheet

Institute Level Criteria to be Assessed by Chairman

Name of the Institution Vidya Jyothi Institute of Technology, Aziz Nagar, Hyderabad, Telangana 500075
 Name of the Program: Information Technology

Criterion 8: First Year Academics (50)

S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
8.1.	First Year Student- Faculty Ratio (FYSFR)	5	For each year of assessment = $(5 \times 15) / \text{FYSFR}$ (Limited to Max. 5) Average of Assessment years	3.7	3.7	3.7	$(5 \times 15 / 20.2)$
8.2.	Qualification of Faculty Teaching First Year Common Courses	5	A. Assessment of faculty qualification $(5x + 3y) / \text{RF}$ B. Average of Assessment of last three years (Refer 8.2. for x, y and RF)	3.1	3.1	3.1	$(5 \times 7 + 3 \times 58) / 68$
8.3.	First Year Academic Performance	10	Academic Performance = ((Mean of 1st Year Grade Point Average of all successful Students on a 10 point scale) or (Mean of the percentage of marks in First Year of all successful students/10)) \times (successful students/number of students appeared in the examination) Successful students are those who are permitted to proceed to the Second year	6.49	6.49	6.49	$(7.14 + 6.2 + 6.15) / 3$
8.4.	Attainment of Course Outcomes of first year courses	10					
8.4.1.	Describe the assessment processes used to gather the data upon which the evaluation of Course Outcomes of first year is based	5	A. List of assessment processes (1) B. The relevance of assessment tools used (4)	1		7	
8.4.2.	Record the attainment of Course Outcomes of all first year courses	5	Verify the records as per the benchmark set for the courses (5)	2	3		The tools are used to address lower level of abilities
8.5.	Attainment of Program Outcomes of all first year courses	20		4	4		Records are available
8.5.1.	Indicate results of evaluation of each relevant PO/PSO	15	A. Process of computing POs/PSOs attainment level from the COs of related first year courses (5) B. Verification of documents validating the above process (10)	3		11	
8.5.2.	Actions taken based on the results of evaluation of relevant POs /PSOs	5	Appropriate actions taken (5)	6			COs from lab courses are not well defined
Total of Criterion 8:		50		2	11		More action is required
Overall Marks for Criterion 8:						31.29	

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Criterion 9: Student Support Systems (50)							UG Engin
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)
				Marks	Total		
9.1.	Mentoring system to help at individual level	5	Details of the mentoring system that has been developed for the students for various purposes and also state the efficacy of such system (5)	3	3	3	mentoring system that has been developed for the students require more refinement.
9.2.	Feedback analysis and reward /corrective measures taken, if any	10	A. Methodology being followed for analysis of feedback and its effectiveness (5)	3	6	6	
			B. Record of corrective measures taken (5)	3			
9.3.	Feedback on facilities	5	Feedback collection, analysis and corrective action (5)	3	3	3	
9.4.	Self Learning	5	A. Scope for self-learning (2)	1	3	3	
			B. Self Learning facilities, materials for learning beyond syllabus, Webinars, Podcast, MOOCs etc. and demonstrate its effective utilization (3)	2			
9.5.	Career Guidance, Training, Placement	10	A. Availability of career guidance facilities (2)	1	6	6	
			B. Counseling for higher studies (GATE/GRE, GMAT, etc.) (2)	1			
			C. Pre-placement training (3)	2			
			D. Placement process and support (3)	2			
9.6.	Entrepreneurship Cell	5	A. Entrepreneurship initiatives (1)	1	3	3	
			B. Data on students benefitted (4)	2			
9.7.	Co-curricular and Extra-curricular Activities	10	A. Availability of sports and cultural facilities (3)	1	5	5	
			B. NCC, NSS and other clubs (3)	2			
			C. Annual students activities (4)	2			
Total of Criterion 9:		50	Overall Marks for Criterion 9:		29		

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Criterion 10: Governance, Institutional Support and Financial Resources (120)								UG Eng
S.No.	Sub Criteria	Max. Marks	Evaluation Guidelines	Marks Awarded		Overall Marks	Observations of Evaluators (Provide Justifications/ Reasons)	
				Marks	Total			
10.1.	Organization, Governance and Transparency	40			26			
10.1.1.	State the Vision and Mission of the Institute	5	A. Availability of the Vision & Mission statements of the Institute (2)	2				
			B. Appropriateness/Relevance of the Statements (3)	2			4	
10.1.2.	Governing body, administrative setup, functions of various bodies, service rules procedures, recruitment and promotional policies	10	A. Governing Body Composition, senate, and all other academic and administrative bodies; their memberships, functions, and responsibilities; frequency of the meetings; participation details of external members and attendance therein (4)	3			7	
			B. The published service rules, policies and procedures with year of publication (3)	2				
			C. Minutes of the meetings and action-taken reports (3)	2				
10.1.3.	Decentralisation in working and grievance redressal mechanism	10	A. List the names of the faculty members who have been delegated powers for taking administrative decisions (1)	1			6	
			B.Specify the mechanism and composition of grievance redressal cell (2)	1				
			C. Action taken report as per 'B' above (7)	4				
10.1.4.	Delegation of financial powers	10	A. Financial powers delegated to the Principal, Heads of Departments and relevant in-charges (3)	2			6	
			B. Demonstrate the utilization of financial powers for each of the assessment years (7)	4				
10.1.5.	Transparency and availability of correct/unambiguous information in public domain	5	A. Information on the policies, rules, processes is to be made available on web site (2)	1			3	
			B. Dissemination of the information about student, faculty and staff (3)	2				
10.2.	Budget Allocation, Utilization, and Public Accounting at Institute level	30	Expenditure per student : Fee per student:		23			
10.2.1.	Adequacy of Budget allocation	10	A. Quantum of budget allocation for three years (5)	4			8	
			B. Justification of budget allocated for three years (5)	4				Budget provision is good for various departments
10.2.2.	Utilization of allocated funds	15	Budget utilization for three years (15)	10			10	
10.2.3.	Availability of the audited statements on the institute's website	5	Availability of Audited statements on website (5)	5			5	

Signature of Chairman

10.3.	Program Specific Budget Allocation, Utilization	30	To be evaluated in consultation with the Program Experts			23	
10.3.1.	Adequacy of budget allocation	10	A. Quantum of budget allocation for three years (5)	4	8		Budget provision is good for department
			B. Justification of budget allocated for three years (5)	4			
10.3.2.	Utilization of allocated funds	20	Budget utilization for three years (20)	15	15		
10.4.	Library and Internet	20				15	
10.4.1.	Quality of learning resources (hard/soft)	10	A. Availability of relevant learning resources including e-resources and Digital Library (7)	5	7		
			B. Accessibility to students (3)	2			
10.4.2.	Internet	10	A. Available bandwidth (4)	3	8		
			B. Wi Fi availability (2)	2			
			C. Internet access in labs, classrooms, library and offices of all Departments (2)	1			
			D. Security mechanism (2)	2			
Total of Criterion 10:		120	Overall Marks for Criterion 10:			87	

147.29

