Ref: VJIT/IQAC 7/2018-19   06/06/2018

Attention: IQAC members

The **7th meeting** of the Internal Quality Assurances Cell (IQAC) is scheduled at 2.00 pm on 06th June 2018 at the Institute premises.

Venue: Director's Chamber

IQAC members are requested to steer the meeting for the listed agenda.

Agenda

ITEM	Agenda Point
Item No 1	Actions taken on minutes of sixth meeting held on 01/09/2017
Item No 2	Quality development programs
Item No 3	Approval of Vision, Mission, PEOs and PSOs
Item No 4	Inculcating ICT culture among faculty members
Item No 5	Establishment of Industry Institute Interaction Cell and Intellectual Property Rights Cell
Item No 6	Applying for funding to AICTE/DST/To get funding from the government agencies for the conduction of workshops / seminar / conference
Item No 7	Conducting workshops on Outcome Based Education
Item No 8	Faculty members to publish quality papers
Item No 9	Certification courses by faculty members and students
Item No 10	Conducting entrepreneur awareness workshops to students
Item No 11	Professional body activities
Item No 12	Students participation in the technical events/ Hackathons
Item No 13	Training and Placement program for the students/Enhancement of Quality Placements
Item No 14	Suggestion for future plan
Item No 15	Anything with permission of chair

With kind regards,

(Dr. P. Venugopal Reddy)
Chairman, IQAC

Copy to: Circulation among IQAC members

Agenda of seventh IQAC meeting:

With reference to Point No 1: Actions taken on minutes of sixth meeting held on 01/09/2017

Actions taken are discussed and the members have noted with satisfaction on the resolutions of sixth meeting held on 01/09/2017 and approved the same.

With reference to Point No2: Quality development programs

Academic Audit cell conduct regular audit in the departments to monitor and improve the quality of teaching and enhance student skills. Based on the attainment of PO and PSO level in the academic year 2017 – 2018, the target levels for the academic year 2018 – 2019 is approved. Feedback from stakeholders is collected for continuous improvement monitoring. Feedback from students is collected for the facilities provided. Monitoring and evaluating the departments' Student Mentoring System at regular time intervals.

With reference to Point No 3: Approval of Vision, Mission, PEOs and PSOs

The departments of CSE, IT, EEE and ME have submitted the minutes of DAB for approval with respect to the changes made in Vision, Mission, PEOs and PSOs have been discussed individually. IQAC have approved all the requisite changes as aspired in the DAB minutes.

With reference to Point No 4: Inculcating ICT culture among faculty members

Information and communications technologies (ICTs) have been included as an essential part of teaching-learning process. Faculty members are motivated to attend the AICTE approved FDP for ICT. Faculty members are encouraged to use ICT tools to disseminate the subject knowledge to the students' community.

With reference to Point No 5: Establishment of Industry Institute Interaction Cell and Intellectual Property Rights Cell

IQAC approvedthe establishment of Industry Institute Interaction Cell and Intellectual Property Rights Cell in the Institute.

With reference to Point No 6: Applying for funding to AICTE/DST/To get funding from the government agencies for the conduction of workshops / seminar / conferences

Departments are encouraged to apply and get funding from the government agencies such as DST, AICTE, NAAC and TSCOST for the conduction of events like workshop / seminar / conference in national and international level.

With reference to Point No 7: Conducting workshops on Outcome Based Education

Outcome Based Education is the most important development in education in the past two decades and departments are needed to utilize the strength of OBE. For the maximization of OBE & implementation, departments are encouraged to conduct workshop, seminar, and guest lecture on OBE.

With reference to Point No 8: Faculty members to publish quality research papers

To encourage and motivate the staff and students in research, Additional incentives are given for research publications in referred journals.

With reference to Point No 9: Certification courses by faculty members and students

Every semester faculty members and students are encouraged to enroll NPTEL/Cisco/IIT Bombay spoken tutorials and other certifications.

With reference to Point No 10: Conducting entrepreneur awareness workshop

Entrepreneurship Development Cell is instructed to conduct awareness workshops, seminar and lectures of eminent persons.

With reference to Point No 11: Professional body activities

Student chapters of various professional bodies are need to conduct various technical activities to elevate students technical knowledge in emerging technologies.

With reference to Point No 12: Students participation in the technical events/ Hackathons

For the enhancement of students technical, design thinking, team work and presentation skills they are encouraged to participate national and international level Hackathons.

With reference to Point No 13: Training and Placement program for the students/Enhancement of Quality Placements

Training & placement cell instructed to train the students in required technical skills as per the company requirements. It is also informed to increase the quality number of placements.

With reference to Point No 14: Suggestion for future plan.

With reference to Point No 15: Anything with permission of chair.

End of the Minutes

Dr. P. Venugopal Reddy	Dr. A. Padmaja	Dr. V. V. Satyanarayana	Dr. B. Vijaykumar
Dr. K. Harikrishna	Dr. G. Sreeram Reddy	Dr. Pallavi Badry	for Dr. S. Siva Prasad
Ms. G. Srilatha	Prof. B. Srinivasulu	Prof. M. Rajendra Prasad	Mr. R. Venkata Chalam
Prof. K.S Rao	Dr. M.V. Krishna Murthy		