



VIDYA JYOTHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)
ACADEMIC AUDIT - PROJECTS/MINI PROJECTS/SEMINAR

Program : B.Tech/ M.Tech/ MBA

Academic Year : 2019-20

Branch :

Date of Audit :

Year & Semester :

Section :

D

ASSESSMENT

Monitoring and Evaluation process of Major Projects/ Mini Project/ Seminars

Parameter		1	2	3	4	Remarks
	Name of Course	Project work	Min Project	Seminar		
	Allotted Faculty-1					
	Allotted Faculty-2					
Formation of Project Batches, Guide / Supervisor Allocation (Ref. Project and Guides Allocation Doc)						
Maintenance of Attendance Registers as per the Time Table						
Whether the assessment committee is formulated or not? (Ref. Committee Constitution Doc)						
Conduct of reviews (Ref . Schedules and conducting of Review Doc)						
Continuous evaluation of work done by the students (Ref. Reports submitted by the students)						

Note: Verify the each parameter and indicate with Y:-Yes or N:-No or NA:-Not Applicable

Comments of the auditor:

Name and Signatures of Auditors

HoD

- 1.
- 2.