



**VIDYA JYOTHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)**  
**ACADEMIC AUDIT - LAB**

**Program** : B.Tech/ M.Tech/ MBA

**Academic Year** : 2019-20

**Branch** :

**Date of Audit** :

**Year & Semester** :

**Section** :

C

**ASSESSMENT**

**Monitoring and Evaluation process of Lab Experiments**

<b>Parameter</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Remarks</b>
	<b>Laboratory Name</b>						
	<b>Allotted Faculty-1</b>						
	<b>Allotted Faculty-2</b>						
Schedule for the conduct of experiments / programs							
Posting of Lab Attendance in Attendance Register							
Whether Observation and Record books are assessed regularly or not?							
Whether Day-to-Day/ Continuous evaluation is carried out or not? (Ref. Lab Observations)							
Whether experiments are conducted as per the syllabus (Ref. Lab Records)							
Conduct of additional experiments beyond syllabus List of the Programs							
Quality of Lab Internal Exam (Ref. Internal Question Papers)							
Dissemination of PEOs and COs (Ref. Display Boards)							
Whether Lab Equipment is maintained properly (Ref. Equipment Condition)							
Whether the Lab Stock Register is maintained properly (Up to Date)							
Whether Lab Service Register is maintained properly (Up to Date)							

**Note: Verify the each parameter and indicate with Y:-Yes or N:-No or NA:-Not Applicable.**

**Comments of the auditor:**

**Name and Signatures of Auditors**

**HoD**

- 1.
- 2.