



Vidya Jyothi Institute of Technology

An Autonomous Institution

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)
Aziz Nagar Gate, C.B. Post, Hyderabad-500 075

Ref: VJIT/IQAC/2019-20/2

20-07-2019

Attention: IQAC members

The 8th meeting of the Internal Quality Assurances Cell (IQAC) is scheduled at 2.30 pm on 20-07-2019 in the institute

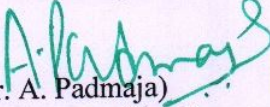
Venue: Board Room

IQAC members are requested to attend the meeting for the listed agenda.

Agenda

ITEM	Agenda Point
Item No 1	Minutes of 7 th meeting held on 06/06/2018
Item No 2	Readiness of each department for NAAC renewal
Item No 3	Research publications and the support by institute
Item No 4	Best practices-progress review
Item No 5	Continuous improvement and the status review
Item No 6	Motivation for ICT and Teaching and Learning Process
Item No 7	Motivation for NPTEL online courses
Item No 8	Training and Placement program for the students
Item No 9	MoU for the departments and subsequent IIIC activity
Item No 10	Professional chapter activities
Item No 11	Workshops, seminars, conferences to be organized by departments
Item No 12	NBA accreditation for Civil engineering department
Item No 13	Conducting entrepreneur awareness workshops to students
Item No 14	Anything with the permission of chair

With kind regards,


(Dr. A. Padmaja)
Chairperson, IQAC



Copy to: Circulation among IQAC members



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MINUTES OF 8th IQAC MEETING HELD ON 20th JULY 2019

With reference to Point No 1: Actions taken on minutes of seventh meeting held on 06/06/2018
Actions taken are discussed and the members have noted with satisfaction on the resolutions of seventh meeting held on 06/06/2018 and approved the same.

With reference to Point No 2: Readiness of each department for NAAC renewal
All heads of the departments and NAAC Dept coordinator in-charges are instructed to collect required data pertaining to the Criteria for the NAAC SSR at the earliest.

With reference to Point No 3: Research publications and the support by institute
To encourage and motivate the staff and students in research, Additional incentives are given for research publications in referred journals

With reference to Point No 4: Best practices-progress review
Mentoring of students on regular basis is monitor and reviewed by the respective department heads. Best practices like ICT Tools Usage / Innovations in teaching need to be explored to keep it and all heads are required to suggest on the best practices that can be implemented. Heads of the departments are required to monitor the progress of the best practices.

With reference to Point No 5: Continuous improvement and the status review
Heads of the departments are monitor the continuous improvement in students performance in academic and regularity. Teaching performance of the faculty members are monitored and corrective actions are taken by taking feedback from the students.

With reference to Point No 6: Motivation for ICT and Teaching and Learning Process
Information and communications technologies (ICTs) have been included as an essential part of teaching-learning process. Faculty members are motivated to attend the AICTE approved FDP for ICT. Faculty members are encouraged to use ICT tools to disseminate the subject knowledge to the students' community.

With reference to Point No 7: Motivation for NPTEL online courses
Every semester faculty members and students are encouraged to enroll NPTEL online course in their field of interest.

With reference to Point No 8: Training and Placement program for the students
Training & placement cell instructed to train the students in required technical skills as per the company requirements. It is also informed to increase the quality number of placements.

With reference to Point No 9: MoU for the departments and subsequent IIC activity
Departments are instructed to sign MoU with reputed institute and industries for the improvement in institute and industry interaction. IIC in the departments are encouraged to conduct various events.



A. Perumal



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With reference to Point No 10: Professional chapter activities

Student chapters of various professional bodies are instructed to conduct various technical activities to elevate students' technical knowledge in emerging technologies.

With reference to Point No 11: Workshops, seminars, conferences to be organized by departments

Departments are encouraged to apply and get funding from the government agencies such as DST, AICTE, NAAC and TSCOST for the conduction of events like workshop / seminar / conference in national and international level.

With reference to Point No 12: NBA accreditation for Civil engineering department

Department of Civil engineering is instructed and guided to prepare themselves for the NBA accreditation.

With reference to Point No 13: Conducting entrepreneur awareness workshops to students

Entrepreneurship Development Cell is instructed to conduct awareness workshops, seminar and lectures of eminent persons

With reference to Point No 14: Suggestion for future plan.

With reference to Point No 15: Anything with permission of chair.

End of the Minutes

Dr. A. Padmaja, IQAC Chairperson thanked all the members of the IQAC for their presence and their valuable suggestions.

Dr. V. V. Satyanarayana
IQAC Coordinator

Dr. A. Padmaja
IQAC Chairperson





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20-07-2019

ACTIONS TAKEN ON MINUTES OF 7th IQAC MEETING

- Academic Audit was conducted in the departments to monitor and improve the quality of teaching and enhance student skills.
- Suggestions of NBA evaluation report are implemented in the respective departments.
- Faculty members are using ICT tools for the teaching their respective subjects.
- Industry Institute Interaction Cell is established in the Institute
- Five TEQIP-III funds are received from JNTUH, Hyderabad
- Departments conducted workshop, seminar, and guest lecture on OBE
- Faculty members and students are completed NPTEL/Cisco/IIT Bombay spoken tutorials and other certifications.
- Entrepreneurship Development Cell conducted awareness workshops, seminar and lectures of eminent persons.
- Student chapters of various professional bodies conducted technical events.
- Students won National and International level Hackthons and AICTE Vishwakarma Awards
- Training & placement cell conducted training programs for the students to acquire technical skills as per the company requirements.

Dr. V. V. Satyanarayana
IQAC Coordinator

Dr. A. Padmaja
IQAC Chairperson

