



Vidya Jyothi Institute of Technology

An Autonomous Institution

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)
Aziz Nagar Gate, C.B. Post, Hyderabad-500 075

Ref: VJIT/IQAC 8/2019-20

01-06-2019

Attention: IQAC members

The 8th meeting of the Internal Quality Assurances Cell (IQAC) is scheduled at 2:30 pm on 01-06-2019 at the institute

Venue: Board Room

IQAC members are requested to attend the meeting for the listed agenda.

Agenda

ITEM	Agenda Point
Item No 1	Minutes of 7 th meeting held on 06/06/2018
Item No 2	Readiness of each Department for NAAC renewal
Item No 3	Research Publications and the support by Institute
Item No 4	Best Practices-Progress Review
Item No 5	Continuous improvement in Academics and the Status Review
Item No 6	Motivation for ICT and Teaching and Learning Process
Item No 7	Motivation for NPTEL online courses
Item No 8	Training and Placement program for the students
Item No 9	MoU for the Departments and subsequent IIC activity
Item No 10	Professional Chapter activities
Item No 11	Workshops, Seminars, Conferences to be organized by the Departments
Item No 12	NBA accreditation for Civil Engineering Department
Item No 13	Conducting Entrepreneur Awareness Workshops to students
Item No 14	Anything with the permission of the Chair

With kind regards,

(Dr. P. Venugopal Reddy)
Chairman, IQAC

Copy to: Circulation among IQAC members



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Agenda of Eighth IQAC meeting:

With reference to Point No 1: Actions taken on minutes of seventh meeting held on 06/06/2018

Actions taken are discussed and the members have noted with satisfaction on the resolutions of seventh meeting held on 06/06/2018 and approved the same.

With reference to Point No 2: Readiness of each department for NAAC renewal

All heads of the departments and NAAC Dept coordinator and in-charges are instructed to collect required data pertaining to the Criteria for the NAAC SSR at the earliest and respective department Criterion in charges were asked to submit the report.

With reference to Point No 3: Research publications and the support by institute

To encourage and motivate the staff and students in research, Additional Incentives are given for research publications in referred journals

With reference to Point No 4: Best practices-progress review

Mentoring of students on regular basis is monitored and reviewed by the respective Department Heads. Best practices like ICT Tools Usage / Innovations in teaching need to be explored to keep it in practice and all heads are required to suggest on the best practices that can be implemented. Heads of the departments are required to monitor the progress of the best practices.

With reference to Point No 5: Continuous improvement in academics and the status review

Heads of the Departments are instructed to monitor the continuous improvement in student's academic performance and also their attendance. Teaching performance of the faculty members is monitored, and corrective actions are taken by taking feedback from the students.

With reference to Point No 6: Motivation for ICT and Teaching and Learning Process

Information and Communications Technologies (ICTs) have been included as an essential part of teaching-learning process. Faculty members and non-teaching staff are motivated to attend the AICTE approved FDP for ICT. Faculty members are encouraged to use ICT tools to disseminate the subject knowledge to the students' community.

With reference to Point No 7: Motivation for NPTEL online courses

Every semester faculty members and students are encouraged to enroll NPTEL online courses in their field of interest.

With reference to Point No 8: Training and Placement program for the students

Training & Placement Cell is instructed to train the students in required technical skills as per the company requirements. It is also informed to increase the quality of placements.

With reference to Point No 9: MoU for the Departments and subsequent IIIC activity

Departments are instructed to sign MoU with reputed institutes and industries for the improvement in institute and industry interaction. IIIC in the departments are encouraged to conduct events through Industry experts.



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With reference to Point No 10: Professional Chapter activities

Student chapters of various professional bodies are instructed to conduct various technical activities to elevate students' technical knowledge in emerging technologies.

With reference to Point No 11: Workshops, Seminars, Conferences to be organized by Departments

Departments are encouraged to apply and get funding from the government agencies such as DST, AICTE, NAAC and TSCOST for the conduction of events like Workshops / Seminars / Conferences at the national and international level.

With reference to Point No 12: NBA accreditation for Civil Engineering Department

Department of Civil Engineering is instructed to identify the Criterion wise in-charges to prepare the NBA SAR. To guide the department towards SAR Application, Criterion wise heads from already Accredited Departments to be identified and the time schedule for preparation to been given to Dr Pallavi Badry, Civil Department Head and the NBA Coordinator Dr. Sudharsan.

With reference to Point No 13: Conducting Entrepreneur Awareness Workshops to students

Entrepreneurship Development Cell is instructed to conduct awareness Workshops, Seminar and FDP's. And also asked to submit proposals for funding.





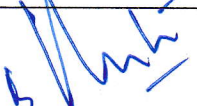
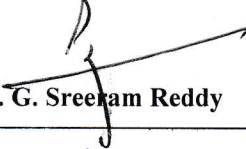


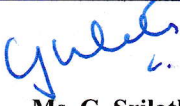

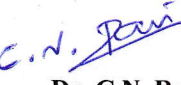




With reference to Point No 14: Suggestion for future plan.

IQAC head also stressed on participation in the NIRF Rankings, Atal Ranking of Institutions Innovation Achievements and other rankings for the academic year

With reference to Point No 15: Anything with permission of the Chair.

It has also been stressed on the Internships to students and Value-Added Courses

End of the Minutes

 Dr. P. Venugopal Reddy	 Dr. A. Padmaja	 Dr. V. V. Satyanarayana	 Dr. B. Vijaykumar
 Dr. K. Vasanth	 Dr. G. Sreeram Reddy	 Dr. Pallavi Badry	 Dr. A. Srujana
 Ms. G. Srilatha	 Prof. B. Srinivasulu	 Dr. C.N. Ravi	 Prof. M. Rajendra Prasad
 Mr. R. Venkata Chalam	 Prof. K.S Rao	 Dr. M.V. Krishna Murthy	