



# Vidya Jyothi Institute of Technology

Aziz Nagar Gate, C.B. Post, Hyderabad-500 075

Ref:VJIT/IQAC 2/2014-15

25/02/2015

## Attention: IQAC members

The 2<sup>nd</sup> meeting of the Internal Quality Assurances Cell (IQAC) is scheduled at 2.00 pm on 25 February 2015 at the Institute premises.

Venue: Director's Chamber.

IQAC members are requested to steer the meeting for the listed agenda.

### Agenda

ITEM	Agenda Point
Item No 1	Minutes of first meeting held on 9/9/2014
Item No 2	Approval of the new Vision and Mission of the Institute
Item No 3	Maintenance of quality
Item No 4	Area of priorities
Item No 5	Students and Alumni contribute to the effective functioning of the IQAC
Item No 6	Students sponsorship for International Conferences
Item No 7	To conduct conference on NAAC and NBA
Item No 8	Any other suggestion/ ideas
Item No 9	Any other matter with the permission of the chair

With kind regards,

(Dr.P.Venugopal Reddy)  
Chairman, IQAC

Copy to: Circulation among IQAC members



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## Minutes of Meeting of Second IQAC

**With reference to Point No 1:** Minutes of first meeting held on 09/09/2014 was approved.

**With reference to Point No 2:** Approval of the new Vision and Mission of the Institute To meet the industry requirement and to become autonomous institute, discussions were held in the internal meeting and stakeholders meeting to reframe the vision and mission of the institute. According to the stakeholders inputs, new vision and mission are presented to the members for the discussion. The suggestions of the members are, vision of the institute is good and kept as such and the mission is reframed. In view of the suggestion, the following modified mission statements are sent to the BOG for approval.

### Vision of the Institute

- To develop into a reputed Institution at National and International level in Engineering, Technology and Management by generation and dissemination of knowledge through intellectual, cultural and ethical efforts with human values.
- To foster Scientific Temper in promoting the world class professional and technical expertise.

### Mission of the Institute

- To create state-of-the-art infrastructural facilities for optimization of knowledge acquisition.
- To nurture the students holistically and make them competent to excel in the global scenario.
- To promote R&D and Consultancy through strong Industry-Institute Interaction to address the societal problems.

**With reference to Point No 3:** To discuss about maintain of quality as per the parameters prescribed (as per norms).

The quality parameter was discussed and informed all the members to maintain the following quality parameters.

- Develop and deploy action plans for effective implementation of the curriculum
- Interact with beneficiaries such as Industry, research bodies and the university in effective operationalization of the curriculum
- Analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation.

It has been decided by the committee that there should be one HR policy of the institute has to be maintained.

**With reference to Point No 4:** Area of priorities.

- Student centric learning
- Progression to higher studies



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- Improved potential for employability
- Introduce Performance Based Appraisal System (PBAS)
- Funding support for research and development

It is proposed to enhance the funding for research and Development. Coordinator has proposed a scheme to enhance quality on student's projects.

**With reference to Point No 5:** Students and alumni contribute to the effective functioning of the IQAC.

For effective functioning of IQAC discussion was made regarding the students and Alumni. It was decided in the meeting to take the feedback of stakeholders regarding,

1. Teaching-learning process,
2. Examination system,
3. Day-to-day facilities like library services,

**With reference to Point No 6:** Students sponsorship for International Conferences  
It has been decided to sponsor students for ISF 2015 conference.

**13 Student members have been sponsored for ISF 2015 (BMS College of Engineering Bangalore) held on JAN 4<sup>th</sup> to 6<sup>th</sup> 2015.**

The following students sponsored for the 2<sup>nd</sup> Indian Student Forum held at Bangalore, Karnataka: Jan 4 to 6 2015

S. No	Student Name
1	B.Santosh Pawan Kumar – ECE
2	P Ajay – ECE
3	B P V Eswar Rao – ECE
4	A Swarnamani – ECE
5	C Kavya Sree – ECE
6	H Roopak – ECE
7	K Manasa – ECE
8	M P S Subramanyam – ECE
9	Sreeja – IT
10	N Shiva Gaurav – CSE
11	Sujay – CSE
12	Shubhanyu – Mech
13	Vinay – Mech

**Discussion was done about the students who conducted RSF (Reasonable speed forum) workshops at various colleges in India. The Theme of the workshop was Engineering Education without borders.**



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S. No	Student facilitator	Name of the college
1	B Santosh Pawan Kumar	HITAM ,Hyderabad 18th– 20thJuly2015
2	P.Prathyusha	GPREC, Kurnool 23rd–25thJuly2015
3	A Swarnamani C Kavya Sree	SREC, Warangal18th– 20thJuly2015
4	P Ajay	BHGCET, Gujarat 27th– 29thJuly2015
5	Rupa.K	PSG College of Technology Coimbatore 14th-15thSept. 2015

**The Outcome of the Workshop was also discussed and noted.**

**With reference to Point No 7:** To conduct conference on NAAC and NBA

It has been decided in the meeting to conduct one day workshop on NBA and NAAC in the month of June 2015 for all the senior functionaries of the Anurag Group. The speakers were identified and the agenda was finalized

**Chief Guest: Dr Hemanth Rao, Director, Startled International  
(Formerly Professor & Dean of Management, Administrative Staff College of India)**

1	International Conference in Transformations in engineering Education (ICTIEE) 2015 Indian Student Forum 2015 of IUCEE (Indo US Collaboration of Engineering Education) held at BMS College of Engineering	Project name: AUTO TANK <b>Outcome:</b> won the best project award. Project Name: Energy Track <b>Outcome:</b> best action plan award Project Name: Saving of water <b>Outcome:</b> Best poster award. B Santosh Pawan Kumar, ECE 2 <sup>nd</sup> year selected as the Social Media Officer for SPEED India 2014-15.
2	International Conference in Transformations in engineering Education ICTIEE 2014 Indian Student Forum 2014 of IUCEE (Indo US Collaboration of Engineering Education) Jan 13-16, 2014 BVB College of Engineering &Technology, Hubli	Mr Ajay, ECE first year Won appreciation certificates for suggesting BEST Action Plan of the Track

S.No.	Name of the speaker	Title of the lecture	Time slot allotted
1.	Dr P Rajeshwar Reddy Chairman , AGI Secretary & Correspondent, VJIT	Overall Conference theme and its Importance	10 to 10: 15 AM
2.	Dr. Hemnath Rao Director, Stratlead International	Managing Excellence through Academic Governance	10:15 to 11:15 AM Q & A :11:15 to 11:20 AM
3.	Prof M Bhagavanth Rao Senior Director, AGI	NBA Experiences What precautions to be taken before NBA team visit?	11:20 to 11:50 AM



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<b>Tea Break : 11:50 to 12:00 PM</b>			
4	Prof K.Srinivas Rao Director,AGI	Autonomous and Implementation	12:00 to 12:15 PM
5	Prof P Venugopal Reddy Director, VJIT	Road to Academic excellence - Lessons from experiences	12:15 to 12:30 PM
6.	Prof. M Mutha Reddy, Principal, AGI	Administrative Experiences	12:30 to 12:45 PM
7.	Dr. M.V. Siva Prasad, Principal, ANRK	Action Plan for the A.Y.2015-16	12:45 to 1:00 PM
8.	Mr. M.V. Vasudevan, Director, ANRH	Learning Outcomes in our context – A myth or pragmatic	1:00 to 1:15 PM
9.	Dr A Padmaja, Principal,VJIT	VJIT at a Glance 2014-15 & Autonomy plan	1:15 to 1:30 PM
<b>Lunch Break : 1:30 to 2:00 PM</b>			
10.	Dr. A. Anantha Lakshmi & Dr V S V Laxmi Ramana English Department	Curriculum Changes in English	2: 00 to 2:15 PM
11.	Prof Srinivas, CSE-HOD Anurag K	NAAC	2:15 to 2:30 PM
12.	Dr Mamatha & Prof Satya Kiran, TPO	Placement Activities	2:30 to 2:45 PM
13.	Prof . V Vijay Kumar AGI	How to write Minor & Major research projects?	2:45 to 3 :00 PM
14.	Prof Eshwaraiah Principal, ANRP	Action Plan for the A.Y.2015-16	3:00 to 3:10 PM
<b>Tea Break : 3:10 to 3:25 PM</b>			
15.	Ms D Indira Priyadarshini & Dr Santhoshi Ajit Singh English Department	CARTWHEEL Magazine How do we make it effective?	3:25 to 3:35 PM
16.	Prof Vasudha, Pharmacy Principal, AGI	Pharmacy Ex periences	3:35 to 3:45 PM
17.	Dr Anupama, Academic Coordinator Anurag Hyderabad	Challenges in introducing Innovative Curriculum in autonomous colleges	3:45 to 3:55 PM
18.	Prof Sreeram Reddy & Prof Sikander Baba Mechanical Department	IGIP Certification Experiences about Establishing Teaching & Learning center at Anurag Group	3:55 to 4:05 PM
19.	Prof M Rajendra Prasad ECE Department,VJIT	Project Based Learning Experiences	4:05 to 4:15 PM
<b>Discussion and Q&amp;A 4:15 to 4:30 PM</b>			
20.	FDP'S Finalization	Speakers finalization Orientation dates : 23 <sup>rd</sup> and 24 <sup>th</sup> June 2015	4:30 PM to 5:00 PM



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<b>OBE and moving ahead for implementation in courses</b>				
<b>All colleges need to select 2 subject domains mentioned below in the table.</b>				
S.No	Subject	Resource Persons	Venue	Dates
1	OBE in Computer Science			
2	Research Proposals			
3	OBE in Mechanical			
4	Autonomous			
5	OBE in ECE			
6	OBE in EEE			

  

21.	Discussion on 1. Industry & Institute Interaction cell 2. EDC 3. Minor & Major research projects 4. IUCEE Implementation 5. PBL/Community service oriented projects	Steps to be taken: How to strengthen these activities in Anurag Group colleges? Finalizing the staff responsible for these activities	5:00 PM to 5:30 PM
22.	Academic Planner Placement Planner	Departments have to submit schedule	5:45 PM to 6.00 PM

## b). Workshops on OBE/Autonomous

Each College has to pick-up two subject domains. The Duration of the each workshop would be 2 days. Resource persons may be chosen from any institution / industry or from Anurag Group.

The above College wise workshops will be finalized in the Senior Functionaries meeting.

## c). Faculty Orientation Program

Apart from the above workshops each college has to organize two day faculty orientation program for all the faculty members in their respective colleges. The colleges have to identify the speakers and finalize the dates.

## d). IUCEE Expert workshops

ICTIEE 2016 /Workshops with US Faculty Experts –Select from the list sent by Prof Krishna Vedula

## e). Academic year planner

Each Department has to prepare yearly / semester plan, which should be thoroughly discussed in the Dept. and should be implemented in true spirit .Planner should be submitted before 22<sup>nd</sup> June 2015.



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## f). Training & Placement office planner

Training and Placement officers of all colleges have to prepare their entire year plan which will be discussed in Senior Functionaries Meeting. Planner should be submitted before 22<sup>nd</sup> June 2015.

## g). Plan & Steps to be taken to strengthen the following

- Minor & Major Research Projects
- Industry Institute Interaction Cell
- Entrepreneurship Cell

**With reference to Point No 8:** Any other suggestion/ ideas.

Committee has proposed to strengthen Central Library and increase the number of journals. Committee recommended to keep books related to higher studies GATE/GRE/TOEFL and CAT.

**With reference to Point No 9:** Any other matter with the permission of the chair.

**End of the Minutes**

1.Dr.P.Venugopal Reddy	2. Dr.A.Padmaja	3. Dr. B. Sathya Narayana Reddy	4.Prof.M.Ravi
5.Dr.M.V.Krishna Rao	6.Prof.G.Sreeram Reddy	7.Dr. Archanaa Dongre	8.Prof. S.M.Zafarullah
9.Ms. G.Srilatha	10.Prof. B.Srinivasulu	11.Dr. R.Rama Krishna	12. Mr. R. Venkata Chalam
13.Prof.M. Bhagavath Rao	14. Dr. M.V. Krishna Murthy		